

 <p style="text-align: center;">Council Communication Office of the City Manager</p>	Date: May 9, 2011
	<p>Agenda Item No. 25</p> <p>Roll Call No. <u>11-791</u></p> <p>Communication No. <u>11-276</u></p> <p>Submitted by: Allen McKinley, Deputy City Manager</p>

AGENDA HEADING:

Submitting travel and training request for T.M. Franklin Cownie.

SYNOPSIS:

Recommend approval for travel and training request listed below.

FISCAL IMPACT:

Amount: \$2,641 (Cownie)

Funding Source: • GE001 MCC010000 Mayor and Council - (Cownie)

ADDITIONAL INFORMATION:

T. M. Franklin Cownie, (R-13), Mayor, to Washington, DC, from June 17 – June 21, 2011, (\$2,641), to attend the 79th annual meeting of the United States Conference of Mayors.

The amended budget for travel and training in Fiscal Year (FY) 2011 is \$619,389. The amount expended for travel and training in FY 2011, as of May 2, 2011, is \$310,377.

PREVIOUS COUNCIL ACTION(S):

Date: January 20, 1992

Roll Call Number: 92-214

Action: The City Council approved a revision to the policy for travel authorization requests. Such revision requires trips that exceed three days and \$1,250 be approved by the Council. The number in parentheses indicates the total number of trips previously authorized for that individual for the current budget year.

BOARD/COMMISSION ACTION(S): NONE

ANTICIPATED ACTIONS AND FUTURE COMMITMENTS: NONE

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