

 <p style="text-align: center;">Council Communication Office of the City Manager</p>	Date: May 23, 2011
	Agenda Item No. 27 Roll Call No. <u>11-890</u> Communication No. <u>11-315</u> Submitted by: Allen McKinley, Deputy City Manager

AGENDA HEADING:

Submitting travel and training requests for Colin Boone, Garey Bryan, Kenan Miller, Andrew Wierck, and Dana Wingert.

SYNOPSIS:

Recommend approval for travel and training requests listed below.

FISCAL IMPACT:

Amount: \$1,941 (Boone); \$2,091 (Bryan); \$1,314 (Miller); \$1,984 (Wierck); and \$9,371 (Wingert)

Funding Source: • GE001 POL100100 Police – Patrol (Boone)

- GE001 POL100100 Police – Patrol (Bryan)
- SP720 HRS980100 City-wide Training and Benchmarking (Miller)
- GE001 POL100100 Police – Patrol (Wierck)
- SP321 POL982100 Police – Federally Forfeited Funds (Wingert)

ADDITIONAL INFORMATION:

Colin Boone, (NR-0), Senior Police Officer, to Montreal, Quebec, CA, from July 18 – July 22, 2011, (\$1,941), to attend the IACP DRE Training Conference on Drugs, Alcohol and Impaired Driving for Drug Recognition Officers. Training will be in the areas of new drug trends, updates in the DRE program, and legal issues facing the DRE. The training will count towards continuing education requirements necessary for recertification as a DRE Instructor. Training costs will be reimbursed by the State of Iowa through the Governor’s Traffic Safety Bureau.

Garey Bryan, (NR-0), Sergeant, to Montreal, Quebec, CA, from July 18 – July 22, 2011, (\$2,091), to attend the IACP DRE Training Conference on Drugs, Alcohol and Impaired Driving for Drug Recognition Officers. Training will be in the areas of new drug trends, updates in the DRE program, and legal issues facing the DRE. The training will count towards continuing education requirements necessary for recertification as a DRE Instructor. Training costs will be reimbursed by the State of Iowa through the Governor’s Traffic Safety Bureau.

Kenan Miller, (R-0), Employee Development Specialist, to Cedar Rapids, IA, from June 13 – June 17, 2011, (\$1,363), to attend a Trainer Course in OSHA Standards for General Industry which will provide 10-hour and 30-hour General Industry recertification along with other training.

Andrew Wierck (NR-0), Senior Police Officer, to Montreal, Quebec, CA, from July 18 – July 22, 2011, (\$1,984), to attend the IACP DRE Training Conference on Drugs, Alcohol and Impaired Driving for Drug Recognition Officers. Training will be in the areas of new drug trends, updates in the DRE program, and legal issues facing the DRE. The training will count towards continuing education requirements necessary for recertification as a DRE Instructor. Training costs will be reimbursed by the State of Iowa through the Governor's Traffic Safety Bureau.

Dana Wingert (NR-0), Captain, to Boston, MA, from July 10 – July 28, 2011, (\$9,371), to obtain training sponsored by the Police Executive Research Forum at the Senior Management Institute for Police (SMIP). SMIP provides senior police executives intense training in the management concepts and practices used in business and government. The program's goal is to give police managers quality education, enhanced awareness of management methods, leadership and executive direction at the upper level of law enforcement.

The amended budget for travel and training in Fiscal Year (FY) 2011 is \$619,389. The amount expended for travel and training in FY 2011, as of May 16, 2011, is \$324,224.

PREVIOUS COUNCIL ACTION(S):

Date: January 20, 1992

Roll Call Number: 92-214

Action: The City Council approved a revision to the policy for travel authorization requests. Such revision requires trips that exceed three days and \$1,250 be approved by the Council. The number in parentheses indicates the total number of trips previously authorized for that individual for the current budget year.

BOARD/COMMISSION ACTION(S): NONE

ANTICIPATED ACTIONS AND FUTURE COMMITMENTS: NONE

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