

 <p style="text-align: center;">Council Communication Office of the City Manager</p>	Date:	May 23, 2011
	Agenda Item No. 43 Roll Call No. <u>11-907</u> Communication No. <u>11-324</u> Submitted by: William G. Stowe, Assistant City Manager – Public Works Director	

AGENDA HEADING:

Procurement of Topsoil for use by the Street Maintenance Division of the Department of Public Works

SYNOPSIS:

The City’s Procurement Agent solicited bids for topsoil under Bid No. V11-079. Six bid packages were sent, and one company responded. The sole bid was received from Lounsbury Sand & Gravel, 6000 Raccoon River Drive, West Des Moines, IA 50266, (Ben Lounsbury, Partner) at a total annual estimated cost of \$72,000.00.

FISCAL IMPACT:

Amount: \$72,000.00.

Funding Source: 2011/2012 Street Maintenance Division Operating Budget, SP360/PWK040400, Page 277.

ADDITIONAL INFORMATION:

The Department of Public Works uses topsoil annually during the construction season in its Portland Cement Concrete Curb Replacement (PCC) and Concrete Pavement Rehabilitation (CPR) Programs to restore topsoil displaced by construction activities.

Specifications are bid each year in order to achieve best pricing in accordance with the market. This year, only one bid was received for topsoil material. The sole bid is from Lounsbury Sand & Gravel, which is the same company that supplied the topsoil in 2010 after a competitive bid with Hallett Materials. This year, Hallett Materials did not bid; hence, Lounsbury Sand & Gravel was the sole bidder. The bid price of \$12.00 per ton is an increase of 4.3 percent from their last year’s price of \$11.50 per ton. The Department of Public Works Street Maintenance Division uses an average of 6,000 ton of topsoil annually.

PREVIOUS COUNCIL ACTION(S):

Date: May 4, 2009

Roll Call Number: [09-754](#)

Action: Various vendors for an annual contract with two (2) additional one-year renewal options to furnish construction and aggregate materials to be used by the Public Works Department, \$400,000. (Five bids mailed, five received). **Moved by Hensley to adopt. Motion Carried 7-0.**

Date: May 19, 2008

Roll Call Number: [08-890](#)

Action: Lounsbury Sand & Gravel for an annual contract with two additional one-year renewal options to furnish topsoil to be used by the Public Works Department, \$60,000. (Six bids mailed, two received). Moved by Vlassis to adopt. **Motion Carried 7-0.**

BOARD/COMMISSION ACTION(S): NONE

ANTICIPATED ACTIONS AND FUTURE COMMITMENTS: NONE

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