



# Council Communication

Office of the City Manager

<b>Date:</b>	June 13, 2011
<b>Agenda Item No.</b>	<b>13</b>
<b>Roll Call No.</b>	<b><u>11-976</u></b>
<b>Communication No.</b>	<b><u>11-353</u></b>
<b>Submitted by:</b>	<b>Jeb E. Brewer, P.E., City Engineer</b>

**AGENDA HEADING:**

Authorization to proceed on the 2011-2012 Sidewalk Program.

**SYNOPSIS:**

Recommend approval of the authorization to proceed on the 2011-2012 Sidewalk Program. The City Council has requested the construction of sidewalks at four locations as identified below.

**FISCAL IMPACT:**

Amount: \$5,000 (preliminary work only)

Funding Source: 2011-2012 CIP, Page Street-29, Sidewalks – School and Priority Routes, STR081, G.O. Bonds.

**ADDITIONAL INFORMATION:**

On April 11, 2011, by Roll Call No. 11-0639, the City Council referred to the City Manager a request for the installation of sidewalks on E. Sheridan Avenue, E. 27th Street, and Boyd Street. On May 9, 2011, by Roll Call No. 11-0819, the City Council referred to the City Manager a request for the installation of sidewalks on E. Park Avenue from S.E. 14th Street to S.E. 18th Court. Staff has completed a feasibility study for each of these four locations and found that sidewalk could be constructed on these streets as:

<u>Street</u>	<u>From</u>	<u>To</u>	<u>Side</u>
E. Sheridan Avenue	E. 25 <sup>th</sup> Street	Hubbell Avenue	North
E. 27 <sup>th</sup> Street	Hubbell Avenue	E. Hull Avenue	West
Boyd Street	E. 27 <sup>th</sup> Street	E. 29 <sup>th</sup> Street	North
E. Park Avenue	S.E. 14 <sup>th</sup> Street	S.E. 18 <sup>th</sup> Court	South

The proposed sidewalk construction would connect to existing sidewalks and improve pedestrian access and safety in these areas. Council authorization to proceed with preliminary planning, assessment schedule preparation, and design for the installation of sidewalks on these streets is requested at this time. It is recommended that the following procedure be used to establish the 2011-2012 Sidewalk Program:

1. Council authorization to proceed with preliminary planning and assessment schedules.

2. Informational Mailing. Upon Council approval of the tentative program, each assessed property owner will be sent a mailing from the City Engineer. The mailing will contain general information about the sidewalk project and each owner's estimated assessment.
3. Informal Council Hearings. Notice will be given to all affected property owners so that they may have the opportunity to express their views before the expense of right-of-way acquisition and the preparation of final plans is incurred.
4. Decision to Proceed with Preparation of Design Plans and Specifications. At the Informal Council Hearing, the City Council should decide whether any sidewalks should be deleted from the program and then direct the City Engineer to prepare final plans on all remaining sidewalks.
5. Adoption of Resolution of Necessity. The Resolution of Necessity will be presented to Council shortly after Informal Hearings are held.

The proposed sidewalks in this program will be assessed in accordance with adopted Council policy, wherein fifty percent of the construction cost of the sidewalk, plus an additional 10% for engineering costs, will be assessed to abutting property owners. If all sidewalks are eventually approved by City Council, then additional funds will need to be allocated in the Capital Improvements Program for the City's share of costs. The construction would be planned for the summer of 2012.

#### **PREVIOUS COUNCIL ACTION(S):**

Date: April 11, 2011

Roll Call Number: 11-0639

Action: [Request](#) from Council Member Moore to speak regarding sidewalks on E. Sheridan Avenue, E. 27<sup>th</sup> Street, and Boyd Street. Moved by Moore to refer to the City Manager for review and recommendation. Motion Carried 6-1.

Date: May 9, 2011

Roll Call Number: 11-0819

Action: [From](#) Council Member Brian Meyer, to speak regarding the following items: Install sidewalks on E. Park Avenue, from SE 14<sup>th</sup> Street to SE 18<sup>th</sup> Court. Moved by Meyer to receive, file, and refer to the City Manager to find funding within 30 days to complete sidewalks and notify Pioneer Park and Riverwoods Neighborhood Associations of progress. Motion Carried 7-0.

Date: August 21, 2006

Roll Call Number: 06-1711

Action: [Revised](#) Assessment Policy for new sidewalk construction. ([Council Communication No. 06-530](#)) Moved by Mahaffey to adopt. Motion Carried 5-1.

**BOARD/COMMISSION ACTION(S): NONE**

**ANTICIPATED ACTIONS AND FUTURE COMMITMENTS:**

Normal Council actions on special assessments and construction contracts.

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