



# Council Communication

Office of the City Manager

<b>Date:</b>	June 27, 2011
<b>Agenda Item No.</b>	36D
<b>Roll Call No.</b>	<u>11-1123</u>
<b>Communication No.</b>	<u>11-396</u>
<b>Submitted by:</b>	Allen McKinley, Deputy City Manager

## AGENDA HEADING:

Approving the purchase of auto body repair services for Fiscal Year (FY) 2012.

## SYNOPSIS:

Recommend approval to purchase auto body repair services for FY 2012 utilizing existing State of Iowa Department of Administrative Services contracts with TMC Auto Body, Craig Peters, Owner, 410 SE Garfield, Carlisle, IA 50047, and Deery Brothers Chevrolet, Tony Nordman, General Manager, 95 Hwy 5, Carlisle, IA 50047. The contracts will be used by the Fleet Services Division for the repair of City vehicles and equipment.

## FISCAL IMPACT:

Amount: \$50,000

Funding Source: FY2011-12 Operating Budget, Fleet Service Maintenance, IS010, CMO010401, page 51.

## ADDITIONAL INFORMATION:

The Fleet Services Division operates a four bay body shop with a specialized paint booth bay and has one full-time auto body mechanic on staff. At such time as the need for auto body repair services exceeds the capacity of Fleet Services existing resources; body repairs, vehicle frame straightening, finish and painting services are contracted using existing State contracts. When Fleet Services determines repairs are to be performed by an outside shop, an estimate is received from State contract shops and compared on an individual vehicle-by-vehicle basis. Fleet Services assigns the repair to the lower cost repair shop, as long as the repair can be made in a timely manner. TMC Auto Body and Deery Brothers Chevrolet can provide the required range of services under a contract with the State of Iowa Department of Administrative Services. The ability to use two providers will allow for comparison of best price service and assure the required level of timeliness.

**PREVIOUS COUNCIL ACTION(S): NONE**

**BOARD/COMMISSION ACTION(S): NONE**

**ANTICIPATED ACTIONS AND FUTURE COMMITMENTS: NONE**

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