

 <p style="text-align: center;">Council Communication Office of the City Manager</p>	Date: July 11, 2011
	Agenda Item No. 27 Roll Call No. <u>11-1205</u> Communication No. <u>11-454</u> Submitted by: Scott E. Sanders, Finance Director

AGENDA HEADING:

Submitting travel and training requests for T.M. Franklin Cownie, Danielle Galien and Lorna Garcia.

SYNOPSIS:

Recommend approval for travel and training requests listed below.

FISCAL IMPACT:

Amount: \$0 (Cownie); \$879 (Cownie); \$2,196 (Galien); \$1,500 (Garcia)

Funding Source:

- GE001 MCC010000 Mayor and Council (Cownie)
- GE001 MCC010000 Mayor and Council (Cownie)
- GE001 POL070100 Police – Detective Bureau (Galien)
- SP321 POL982100 Police – Federal Forfeited Funds (Garcia)

ADDITIONAL INFORMATION:

T.M. Franklin Cownie, (R-0), Mayor, to Monterey, CA, from July 17 – July 20, 2011, (\$0), to attend the July meeting of the Federal Emergency Management Agency (FEMA) Task Force. All expenses will be paid by FEMA.

T.M. Franklin Cownie, (R-0), Mayor, to Los Angeles, CA, from July 20 – July 23, 2011, (\$879), to attend the United States Conference of Mayors meeting.

Danielle Galien, (R-0), Identification Technician, to Burlington, KY, from September 18 – September 24, 2011, (\$2,196), to attend advanced training in the field of Bloodstain Pattern Analysis. The course will help prepare the traveler for the examination necessary to obtain a Bloodstain Pattern Analyst certification.

Lorna Garcia (NR-0), Senior Police Officer, to Albany, NY, from September 17 – September 22, 2011, (\$1,500), to attend training sponsored by the New York State Police, which will improve investigative skills used in case solving.

The amended budget for travel and training in Fiscal Year (FY) 2012 is \$584,905. The amount expended for travel and training in FY 2012, as of July 5, 2011, is \$0.

PREVIOUS COUNCIL ACTION(S):

Date: January 20, 1992

Roll Call Number: 92-214

Action: The City Council approved a revision to the policy for travel authorization requests. Such revision requires trips that exceed three days and \$1,250 be approved by the Council. The number in parentheses indicates the total number of trips previously authorized for that individual for the current budget year.

BOARD/COMMISSION ACTION(S): NONE

ANTICIPATED ACTIONS AND FUTURE COMMITMENTS: NONE

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