

 <p style="text-align: center;"><b>Council Communication</b> Office of the City Manager</p>	<b>Date:</b> August 8, 2011
	<b>Agenda Item No.</b> 29 <b>Roll Call No.</b> <u>11-1373</u> <b>Communication No.</b> <u>11-534</u> <b>Submitted by:</b> <b>Scott E. Sanders,</b> <b>Finance Director</b>

**AGENDA HEADING:**

Submitting travel and training requests for Judy Bradshaw, Teva Dawson, Richard DeJoode, Kevin Moran, Dan Pritchard, Rex Sparks and Ross Stafford.

**SYNOPSIS:**

Recommend approval for travel and training requests listed below.

**FISCAL IMPACT:**

Amount: \$1,780 (Bradshaw); \$2,600 (Dawson); \$1,405 (DeJoode); \$2,600 (Moran); \$2,600 (Pritchard); \$1,311 (Sparks); \$2,500 (Stafford)

Funding Source:

- SP321 POL982100 Police – Federal Forfeited Funds (Bradshaw)
- SP720 HRS980100 City-wide Training and Benchmarking (Dawson)
- SP321 POL982100 Police – Federal Forfeited Funds (DeJoode)
- SP720 HRS980100 City-wide Training and Benchmarking (Moran)
- EN301 PWK077001 Stormwater Enterprise – Stormwater Utility Management (Pritchard)
- SP321 POL982100 Police – Federal Forfeited Funds (Sparks)
- SP720 HRS980100 City-wide Training and Benchmarking (Stafford)

**ADDITIONAL INFORMATION:**

**Judy Bradshaw, (NR-1), Chief of Police,** to Chicago, IL, from October 21 – October 27, 2011, (\$1,780), to attend the annual International Chiefs of Police conference, which offers educational opportunities on leadership, community policing, the future of public safety and other issues of importance in law enforcement.

**Teva Dawson, (R-0), Recreation Manager,** to Shepherdstown, WV, from September 25 – September 30, (\$2,600), to attend an introductory course sponsored by the Conservation fund that provides participants with a strategic approach for prioritizing conservation opportunities and a planning framework for conservation development – integrating the green and the gray.

**Richard DeJoode, (NR-0), Senior Police Officer,** to Ventura, CA, from September 13 – September 17, 2011, (\$1,405), to receive new and updated training on public safety peer support. The new training will be used to gather information and training to progress the City of Des Moines Public Safety Peer Support Team.

**Kevin Moran, (NR-0), Parks Manager**, to Shepherdstown, WV, from September 25 – September 30, (\$2,600), to attend an introductory course sponsored by the Conservation fund that provides participants with a strategic approach for prioritizing conservation opportunities and a planning framework for conservation development – integrating the green and the gray.

**Dan Pritchard, (NR-0), Civil Engineer II**, to Shepherdstown, WV, from September 25 – September 30, (\$2,600), to attend an introductory course sponsored by the Conservation fund that provides participants with a strategic approach for prioritizing conservation opportunities and a planning framework for conservation development – integrating the green and the gray.

**Rex Sparks, (R-0), Identification Technician**, to Milwaukee, WI, from October 3 – October 7, 2011, (\$1,311), to attend training sponsored by the International Association of Bloodstain Pattern Analysts to receive continuing education required to maintain recognition as an expert witness. This yearly training includes daily workshops, case and technical training and research being conducted in the discipline.

**Ross Stafford, (NR-0), Permit & Development Administrator/Civil Engineer III**, to Shepherdstown, WV, from September 25 – September 30, (\$2,500), to attend an introductory course sponsored by the Conservation fund that provides participants with a strategic approach for prioritizing conservation opportunities and a planning framework for conservation development – integrating the green and the gray.

#### **Travel for Teva Dawson, Kevin Moran, Dan Pritchard and Ross Stafford**

In 2007, by Roll Call Number 07-1677, the City Council adopted the Energy Conservation and Environmental Enhancement Policy which set the goal of becoming a more sustainable community. One of the relevant areas of sustainability for the City is drainage and treatment of storm water runoff and managing floodplains. New practices are evolving in creating more natural systems to manage storm water, including improving water quality.

The Conservation Fund offers a 4 ½ day course in green infrastructure, which will provide selected staff members in Community Development, Engineering, Public Works and Parks and Recreation with a strategic approach for prioritizing conservation opportunities and a planning framework for conservation and development – integrating the green and the grey. Through hands-on class projects, lectures and numerous case studies, participants will experience firsthand how the green infrastructure approach can be used to connect environmental, social and economic health across urban, suburban and rural settings. Participants will also learn how green infrastructure planning can serve as a tool to inform land use decisions and build consensus among diverse interests. The Conservation Fund Course is intended for individuals currently in particular career fields and are taught “by practitioners, for practitioners” and is taught at the National Conservation Training Center in Shepherdstown, WV.

The training from September 26<sup>th</sup> through the 30<sup>th</sup> is \$950 per person, with lodging \$128 per night, including meals, located on-site.

#### **Course Objectives**

- Describe green infrastructure concepts and principles and explain its ecological and social benefits;
- Explore techniques for planning and designing green infrastructure networks at the statewide, regional and local levels;
- Describe options for financing and implementing green infrastructure plans; and
- Compare and contrast successful approaches for integrating green infrastructure into conservation planning and land protection.

After review by the Department Directors in Community Development, Engineering, Parks and Recreation and Public Works, this training was chosen to gain better insight into strategies to introduce green solutions for storm water infrastructure. The objective is to bring back practices that work into these three operational areas of the City. Ross Stafford, Senior Civil Engineer from Engineering and Community Development, Kevin Moran, Senior Park Planner and Teva Dawson, Parks and Recreation Service Supervisor from Parks and Recreation, and Dan Pritchard, Civil Engineer II Storm water Utility from Public Works were selected to be the staff members who will attend and bring back to their Departments ideas and perspectives to further implement green practices in infrastructure planning for the City.

The City will be exploring similar training programs that further complement the City's green initiatives, including local programs that expose the professional staff to strategies that further the City's sustainability efforts. This practice of sending groups from different departments will bring new ideas in a coordinated fashion back to individual departments for consideration.

The amended budget for travel and training in Fiscal Year (FY) 2012 is \$584,905. The amount expended for travel and training in FY 2012, as of August 1, 2011, is \$10,290.

**PREVIOUS COUNCIL ACTION(S):**

Date: January 20, 1992

Roll Call Number: 92-214

Action: The City Council approved a revision to the policy for travel authorization requests. Such revision requires trips that exceed three days and \$1,250 be approved by the Council. The number in parentheses indicates the total number of trips previously authorized for that individual for the current budget year.

**BOARD/COMMISSION ACTION(S): NONE**

**ANTICIPATED ACTIONS AND FUTURE COMMITMENTS: NONE**

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