

 <p style="text-align: center;"><b>Council Communication</b> Office of the City Manager</p>	<b>Date:</b> August 29, 2011
	<b>Agenda Item No.</b> 30 <b>Roll Call No.</b> <u>11-1456</u> <b>Communication No.</b> <u>11-562</u> <b>Submitted by:</b> <b>Scott E. Sanders,</b> <b>Finance Director</b>

**AGENDA HEADING:**

Submitting travel and training requests for Cody Christensen, T.M. Franklin Cownie, Sean Devlin, Kevin Risk and Shekinah Young.

**SYNOPSIS:**

Approval for travel and training requests listed below.

**FISCAL IMPACT:**

Amount: \$1,560 (Christensen); \$1,223 (Cownie); \$0 (Cownie); \$1,560 (Devlin); \$1,589 (Risk); \$2,056 (Young)

Funding Source:

- GE001 CDD130100 Community Development – Permit & Development (Christensen)
- GE001 MCC010000 Mayor and Council (Cownie)
- GE001 MCC010000 Mayor and Council (Cownie)
- GE001 CDD130100 Community Development – Permit & Development (Devlin)
- GE001 POL070100 Police – Detective Bureau (Risk)
- GE001 CMO100000 City Manager – Information (Young)

**ADDITIONAL INFORMATION:**

**Cody Christensen, (NR-0), Deputy Building Official,** to Phoenix, AZ, from October 31 – November 5, 2011, (\$1,560), to attend the International Code Council’s annual business meeting and code hearings. This event will provide valuable exposure to the intent behind code requirements, opportunities to evaluate the latest permit and licensing software and the ability to network with professionals in municipalities similar to Des Moines. A main focus in the code developing hearing is the Green Construction Code.

**T.M. Franklin Cownie, (R-2), Mayor,** to Washington, DC, from September 19 – September 21, 2011, (\$1,223), to attend the United States Conference of Mayors meeting.

**T.M. Franklin Cownie, (R-2), Mayor,** to Washington, DC, from September 13 – September 15, 2011, (\$0), to attend a meeting of the FEMA Preparedness Task Force. FEMA will reimburse all expenses.

**Sean Devlin, (NR-0), Plans Examiner,** to Phoenix, AZ, from October 31 – November 5, 2011, (\$1,560), to attend the International Code Council’s annual business meeting and code hearings. This

event will provide valuable exposure to the intent behind code requirements, opportunities to evaluate the latest permit and licensing software and the ability to network with professionals in municipalities similar to Des Moines. A main focus in the code developing hearing is the Green Construction Code.

**Kevin Risk, (R-0), Forensic Identification Technician**, to Elk River, MN, from September 18 – September 24, 2011, (\$1,589), to attend bloodstain pattern training sponsored by Bevel, Gardner & Associates. The training will be provided by world renowned bloodstain patterns experts and is the initial step in becoming certified in bloodstain pattern examination through the International Association for Identification.

**Shekinah Young, (R-0), Communications Specialist**, to San Francisco, CA, from September 19 – September 22, 2011, (\$2,056), to attend the annual conference of the National Association of Telecommunication Officers and Advisors. The focus of the conference is broadband technology and maximizing communications budget.

The amended budget for travel and training in Fiscal Year (FY) 2012 is \$584,905. The amount expended for travel and training in FY 2012, as of August 22, 2011, is \$36,626.

#### **PREVIOUS COUNCIL ACTION(S):**

Date: January 20, 1992

Roll Call Number: 92-214

Action: The City Council approved a revision to the policy for travel authorization requests. Such revision requires trips that exceed three days and \$1,250 be approved by Council. The number in parentheses indicates the total number of trips previously authorized for that individual for the current budget year.

#### **BOARD/COMMISSION ACTION(S): NONE**

#### **ANTICIPATED ACTIONS AND FUTURE COMMITMENTS: NONE**

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