

 <p style="text-align: center;"><b>Council Communication</b> Office of the City Manager</p>	<b>Date:</b>	September 26, 2011
	<b>Agenda Item No.</b>	<b>32</b>
	<b>Roll Call No.</b>	<b><u>11-1642</u></b>
	<b>Communication No.</b>	<b><u>11-620</u></b>
	<b>Submitted by:</b>	<b>Phillip Delafield, Community Development Director</b>

**AGENDA HEADING:**

Authorize the City Manager to sign future amendments of Attachment A of the Neighborhood Stabilization Program contract between the City of Des Moines and the Iowa Department of Economic Development (IDED).

**SYNOPSIS:**

Attachment A of the Neighborhood Stabilization Program contract between the City and the IDED must be amended when funds are reallocated to another program activity. As projects are being completed and the funds are being spent, funds are reallocated between eligible project activities. Each reallocation of funds requires an amendment to Attachment A of the contract. This action will allow the City Manager to sign these upcoming minor contract amendments so long as these amendments do not account for more than 10% of the total contract amount. Amendments of more than 10% will be approved by the Council.

**FISCAL IMPACT: NONE**

Amount: N/A

Funding Source: N/A

**ADDITIONAL INFORMATION:**

The City was awarded \$4.2 million of Neighborhood Stabilization Program (NSP) funds from the IDED in April 2009. The contract is broken into eight eligible activities. As NSP funded projects are completed, final costs vary slightly from previous estimates. Shifting any amount of funds between activities requires an amendment to Attachment A of the NSP contract between the City and IDED. Because several of these minor amendments are expected to occur in the next 12 months, staff is requesting that future minor contract amendments (less than 10% of contract funds) be approved by the City Manager. Major contract amendments, where more than 10% of contract funds are shifted between activities, will require Council approval.

**PREVIOUS COUNCIL ACTION(S):**

Date: August 29, 2011

Roll Call Number: 11-1458

Action: [Revised](#) Attachment A of the Neighborhood Stabilization Program Contract with the Iowa Department of Economic Development. ([Council Communication No. 11-568](#)) **Moved by Hensley to adopt. Motion Carried 7-0.**

Date: July 26, 2010

Roll Call Number: 10-1224

Action: [Revised](#) Attachment A of the Neighborhood Stabilization Program (NSP) contract with Iowa Department of Economic Development (IDED) for allocation of additional funds. ([Council Communication No. 10-470](#)) **Moved by Hensley to adopt. Motion Carried 7-0.**

Date: October 26, 2009

Roll Call Number: 09-1931

Action: [Amended](#) Neighborhood Stabilization Program (NSP) Contract with the Iowa Department of Economic Development and related supporting Documents. ([Council Communication No. 09-751](#)) **Moved by Vlassis to adopt. Motion Carried 7-0.**

**BOARD/COMMISSION ACTION(S): NONE**

**ANTICIPATED ACTIONS AND FUTURE COMMITMENTS: NONE**

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