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|  <p style="text-align: center;">Council Communication Office of the City Manager</p> | Date: | October 10, 2011 |
| | Agenda Item No. | 7A |
| | Roll Call No. | <u>11-1695</u> |
| | Communication No. | <u>11-645</u> |
| | Submitted by: | Jeb E. Brewer, P.E., City Engineer |

AGENDA HEADING:

Ordering construction of the following: Police Department Evidence Storage Facility - Receiving bids, (11-8-11), and Setting date of hearing, (11-21-11). (Construction Estimate - \$458,200).

SYNOPSIS:

Recommend the City Council proceed with construction of the improvement and set dates to receive bids and hold a public hearing, as required by Iowa Code, utilizing the method of financing referenced below. This project will remodel areas of the police station to ensure employee safety, provide safe and efficient customer service, and create a centralized area for citizens to conduct business at the police station. The current office locations result in customers either being escorted through secure areas or employees making numerous trips to different locations to satisfy the customer’s needs. The remodel will facilitate these business needs as well as centralize property management and patrol functions. The project also includes replacing one of the cooling towers for increased capacity, since the existing cooling towers are at their maximum capacity.

FISCAL IMPACT:

Amount: \$458,200 City Engineer's Estimate

Funding Source: 2011-2012 CIP, Page Building - 14, Police Facility Improvements, BLD062, Being: \$286,200 in Police Facility Improvements, with the remaining \$172,000 HVAC, Electrical, and Plumbing Improvements, BLD074, Building - 9, G.O. Bonds.

ADDITIONAL INFORMATION:

The Engineering Department has prepared plans, specifications, form of contract documents, and City Engineer’s estimate for the construction of the Police Department Evidence Storage Facility, 10-2011-018. The improvement includes remodeling of the existing booking area and bullpen area on the first floor for property and evidence storage functions, and remodeling of the old property offices in the basement into the OWI testing and waiting area; strengthening of the floors in the former jail to allow for additional weight capacity; additional heat pumps to provide cooling and dehumidification to the bullpen which will become property storage; and replacing one of the cooling towers for increased capacity. All work is to be performed in accordance with the contract documents including Plan File Nos. 537-144/160 at the Police Station, 25 East 1st. Street, Des Moines, Iowa.

The estimated construction cost is \$458,200. The proposed plans, specifications, and form of contract documents are available for public inspection in the Des Moines City Engineer's Office.

PREVIOUS COUNCIL ACTION(S):

Date: July 11, 2011

Roll Call Number: [11-1182](#)

Action: [Approving](#) Professional Services Agreement with Design Alliance, Inc. for design and construction phase services for the police evidence storage facility, not to exceed \$71,901. ([Council Communication No. 11-463](#)) Moved by Meyer to adopt. Motion Carried 7-0.

BOARD/COMMISSION ACTION(S): NONE

ANTICIPATED ACTIONS AND FUTURE COMMITMENTS:

Anticipated actions include public hearing, receive and file bids, designate lowest bidder, and approve contract and bond; also partial payments to the contractor and final acceptance of work.

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