

 <p style="text-align: center;">Council Communication Office of the City Manager</p>	Date: October 24, 2011
	Agenda Item No. 28 Roll Call No. <u>11-1788</u> Communication No. <u>11-668</u> Submitted by: Scott E. Sanders, Finance Director

AGENDA HEADING:

Submitting travel and training requests for T.M. Franklin Cownie.

SYNOPSIS:

Recommend approval for travel and training requests listed below.

FISCAL IMPACT:

Amount: \$668 (Cownie); \$768.40 (Cownie)

Funding Source:

- GE001 MCC010000 Mayor and Council (Cownie)
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ADDITIONAL INFORMATION:

T.M. Franklin Cownie, (R-4), Mayor, to Washington, DC, on October 31, 2011, (\$668), to attend a meeting with Secretary LaHood, United States Department of Transportation, regarding the SE Connector Grant.

T.M. Franklin Cownie, (R-4), Mayor, to Washington, DC, on November 9, 2011, (\$768.40), to attend CDBG Lobby Day sponsored by the United States Conference of Mayors. The US Conference of Mayors will be reimbursing the City for the cost of airfare.

The amended budget for travel and training in Fiscal Year (FY) 2012 is \$584,905. The amount expended for travel and training in FY 2012, as of October 18, 2011, is \$91,526.

PREVIOUS COUNCIL ACTION(S):

Date: January 20, 1992

Roll Call Number: 92-214

Action: The City Council approved a revision to the policy for travel authorization requests. Such revision requires trips that exceed three days and \$1,250 be approved by the Council. The number in parentheses indicates the total number of trips previously authorized for that individual for the current budget year.

BOARD/COMMISSION ACTION(S): NONE

ANTICIPATED ACTIONS AND FUTURE COMMITMENTS: NONE

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