

 <p style="text-align: center;">Council Communication Office of the City Manager</p>	Date: November 7, 2011
	Agenda Item No. 8 Roll Call No. <u>11-1849</u> Communication No. <u>11-686</u> Submitted by: Jeb E. Brewer, P.E., City Engineer and John F. TeKippe, Fire Chief

AGENDA HEADING:

Approving Professional Services Supplemental Agreement No. 2 with OPN, Inc. a/k/a OPN Architects, Inc. for design and construction phase services for Fire Department Training and Logistics Facility not to exceed \$46,000.

SYNOPSIS:

Recommend approval of the Professional Services Supplement Agreement No. 2 with OPN, Inc. a/k/a OPN Architects, Inc., Terry Gebard, Principal, 100 Court Avenue, Des Moines, Iowa, 50309, for professional services for the Fire Department Training and Logistics Facility for a lump sum amount of \$46,000, to provide additional design and construction phase services for fixtures, furniture and equipment (FFE).

FISCAL IMPACT:

Amount: \$46,000

Funding Source: 2011-2012 CIP, Page Fire-9, Maintenance/Logistics & Training Campus, FIR038, TIF Bonds.

ADDITIONAL INFORMATION:

The existing Fire Department furniture is beyond its life expectancy and is not ergonomically correct for computer work. New furnishings and equipment is needed for all areas of the new facility due to new spaces that did not exist before or were inadequately furnished for the programmed need.

At the time of the original agreement with OPN for design and construction administration services, the budget for fixtures, furnishing, and equipment (FFE) was not known. After the construction contract was awarded, the scope and budget for FFE was established. The scope of work includes specialized fixtures, furnishings and equipment for classrooms, break rooms, conference rooms, offices, warehousing, and maintenance areas, including items such as shelving, systems furniture, tables, chairs, file cabinets, projectors & screens, refrigerator, stove, ice machine, chain hoist trolley, welding curtain, compressor, hose reels, and interior signage.

PREVIOUS COUNCIL ACTION(S):

Date: February 28, 2011

Roll Call Number: 11-0366

Action: [On](#) Fire Department Training and Logistics Facility: Resolution approving plans, specifications, form of contract documents, Engineer's estimate and designating lowest responsible bidder as Dean Snyder Construction Co., (Don Snyder, President), \$8,130,000. ([Council Communication No. 11-112](#)) Moved by Meyer to adopt. Motion Carried 7-0.

Date: January 10, 2011

Roll Call Number: 11-0008

Action: [Fire](#) Department Training and Logistics Facility – Receiving of bids, (2-15-11) and Setting date of hearing, (2-28-11). Engineer's Estimate, \$8,580,000. ([Council Communication No. 11-017](#)) Moved by Mahaffey to adopt. Motion Carried 7-0. [Fire](#) Department Training and Logistics Facility –

Roll Call Number: 10-1979

Action: [Approving](#) execution of four Iowa Jobs Program Grant Award Agreements with the Iowa Jobs Board and the Iowa Finance Authority. ([Council Communication No. 10-726](#)) Moved by Mahaffey to adopt. Motion Carried 7-0.

Date: May 24, 2010

Roll Call Number: 10-788

Action: [Approving](#) Professional Services Supplemental Agreement No. 1 with OPN, Inc., a/k/a OPN Architects, Inc. for design and construction phase services for Fire Department Training and Logistics Facility, not to exceed \$166,500. ([Council Communication No. 10-281](#)) Moved by Hensley to adopt. Motion Carried 7-0.

BOARD/COMMISSION ACTION(S): NONE

ANTICIPATED ACTIONS AND FUTURE COMMITMENTS:

Partial payments to the contractor and final acceptance of work.

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