

 <p style="text-align: center;">Council Communication Office of the City Manager</p>	Date:	December 19, 2011
	Agenda Item No. 8 Roll Call No. <u>11-2151</u> Communication No. <u>11-764</u> Submitted by: Jeb E. Brewer, P.E., City Engineer	

AGENDA HEADING:

Approving Professional Services Agreement with Kirkham Michael & Associates, Inc. for construction phase services for the Southeast Connector Demo & Site Prep, not to exceed \$84,000.

SYNOPSIS:

Recommend approval of the Professional Services Agreement with Kirkham Michael & Associates, Inc., Roger Helgoth, P.E., President, 12700 West Dodge Road, Omaha, NE for a total cost not to exceed \$84,000, based on hourly rates, to provide professional services for construction phase services of the Southeast Connector Demo & Site Prep.

FISCAL IMPACT:

Amount: \$84,000

Funding Source: 2011-12 CIP, Page Street - 35, Southeast Connector-SE 6th to SE 14th Street, STR219, TIF Bonds.

ADDITIONAL INFORMATION:

The SE Connector Demo & Site Prep - SE 9th St. to SE 15th St includes demolition, disconnection of utilities, site clearance, site prep, excavation, special backfill and placement of geogrid. The scope of services includes construction administration and observation of the work. The work is being done in preparation for the roadway construction project planned for 2012. At this time, the roadway construction schedule is dependent on entering into an agreement with the Norfolk Southern Railway Company.

The Request for Proposals (RFP) was posted on the City’s website and sent to 90 consultant firms in July 2004. The mailing list included firms prequalified by Iowa Department of Transportation (IDOT) in the major work categories and Disadvantaged Business Enterprise (DBE) firms that perform work related to the RFP. Six firms submitted proposals. The three highest-ranking firms were invited for interviews. The selection committee consisted of a business representative, Plan and Zoning Commission member, City Councilmember and City staff. Kirkham Michael presented a comprehensive team of consultants that complemented each other. Overall, the selection committee agreed that this team would best represent the City through their approach to both public involvement and design. Due to limited funding, anticipated project duration, and the need to complete the environmental work first, the initial agreement scope of work did not include all the work that was included in the RFP and basis for selection. Staff has negotiated a Professional Services Agreement with Kirkham Michael & Associates, Inc., for a total cost

not to exceed \$84,000, based on hourly rates, to provide construction phase services required for the Southeast Connector Demo and Site Prep.

PREVIOUS COUNCIL ACTION(S):

Date: November 21, 2011

Roll Call Number: 11-1938

Action: [Ordering](#) construction of SE Connector Demo & Site Prep - SE 9th St. to SE 15th St. - Receiving bids, (12-6-11), and Setting date of hearing, (12-19-11). (Construction Estimate - \$867,480). ([Council Communication No. 11-713](#)) Moved by Moore to adopt. Motion Carried 7-0.

BOARD/COMMISSION ACTION(S): NONE

ANTICIPATED ACTIONS AND FUTURE COMMITMENTS:

Normal Council actions on consultant agreements

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