

 <p style="text-align: center;">Council Communication Office of the City Manager</p>	Date: February 6, 2012
	Agenda Item No. 4 Roll Call No. <u>12-0150</u> Communication No. <u>12-045</u> Submitted by: James Wells, Human Resources Director

AGENDA HEADING:

Approval of Drake University Lease Agreement for use of the Roger Knapp Tennis Center.

SYNOPSIS:

Recommend approval of Lease Agreement with Drake University to lease the Roger Knapp Tennis Center for an Employee Indoor Tennis League for a ten-week period starting on January 31, 2012 (for activities starting February 7, 2012). The Lease Agreement requires City Council approval due in part to a section in the agreement that asks the City as lessee to indemnify and protect Drake University.

FISCAL IMPACT:

Amount: \$500.00 Expense (\$50.00 per weekly use of Tennis Center for a period of up to ten weeks), plus actual costs to be determined for any preparation or dismantling provided by Drake University

Funding Source: SP722 PKS980711 – Employee Wellness (page 218 Operating Budget)

ADDITIONAL INFORMATION:

The City of Des Moines Wellness Committee is offering City employees and their immediate family members the opportunity to participate in an indoor tennis league. The league will be held at Drake University’s Roger Knapp Tennis Center every Tuesday evening from 6:00 – 9:00 p.m. beginning February 7, 2012. The facility rental fee is \$50 per night and will be paid by the City of Des Moines Wellness Committee.

Drake University manages the Roger Knapp Tennis Center and has drafted a lease agreement for the City’s use of the property for this Wellness Committee activity, which is being administered by the City’s Parks Department. The lease agreement includes, among other provisions, the requirement that the City of Des Moines as lessee indemnify and protect Drake University from costs or damages resulting from the City’s use of the leased property, and the requirement that the City will pay Drake University for any damage to the leased property, equipment, or other Drake University property caused by City employees relating directly to the Lease Agreement.

PREVIOUS COUNCIL ACTION(S): NONE

BOARD/COMMISSION ACTION(S): NONE

ANTICIPATED ACTIONS AND FUTURE COMMITMENTS: NONE

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