

 <p style="text-align: center;">Council Communication Office of the City Manager</p>	Date:	February 13, 2012
	Agenda Item No.	46
	Roll Call No.	[_____]
	Communication No.	<u>12-048</u>
	Submitted by:	Judy A. Bradshaw, Chief of Police

AGENDA HEADING:

Award and approval of a 3.6% fee increase for G & S Service Inc., 4100 E 16th Street Des Moines IA 50313, Glen Mikel Owner.

SYNOPSIS:

The Des Moines Iowa Police Department requested the Finance Department Procurement Division to solicit bids for an agreement to furnish impounded vehicle towing and storage services for District 1 (West side) and District 2 (East side). Bids were received and the contract was awarded to G&S Services Inc., 4100 E 16th Street, Des Moines, IA 50313 during the November 9, 2009 council meeting Roll Call number 09-2066. The term of the contract is thirty-six months with the option of two additional twelve month periods. A provision stated in the contract allows G&S Services to request an increase in fees after the first two years are completed.

The second year of the contract expired December 26, 2011. G & S Services has requested the allowable increase in fees at a rate of 3.6% which equals the current Federal Cost of Living Adjustment. The Police Department accepts this percentage of increase and agrees to pay the increased fee requested by G&S Services.

FISCAL IMPACT:

Amount: Please see fee schedule attached to the roll call.

Funding Source: Police Property Management Section POL040400 GE001 527560 Recommended Budget by Department for Fiscal Year Ending June 30, 2012 page 227

ADDITIONAL INFORMATION:

At the November 9, 2010 Council meeting, Council approved the city wide towing contract with G&S Services, Incorporated. This contract included an option for the contractor to request an increase in fees at the end of the first two years of the contract. The first two year of the contract expired December 26, 2011. The Police Department reviewed the service received from G&S Services and found the service has been acceptable with minimal complaints from the citizens of Des Moines. The Police Department would like to allow a 3.6% increase in the monetary value of the fees paid to G&S Services. This percentage is based on a federal standard cost of living increase which is within the tolerance of the contracted amount.

PREVIOUS COUNCIL ACTION(S):

Date: November 9, 2009

Roll Call Number: 09-2066

Action: [Accepting](#) Finance Director's decision on appeal of bid award recommendation for impound towing and storage contract to G & S Service, Inc. and approving award of contract to G & S Service, Inc. ([Council Communication No. 09- 795](#)) **Moved by Mahaffey to adopt; refer to the City Manager to monitor performance measures and complaints, and to provide a report prior to renewal of the contract. Any serious issues will come to Council immediately. Motion Carried 5-1-1. Nays: Vlassis. Absent: Kiernan.**

BOARD/COMMISSION ACTION(S): NONE

ANTICIPATED ACTIONS AND FUTURE COMMITMENTS: NONE

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