

 <p style="text-align: center;">Council Communication Office of the City Manager</p>	Date:	February 13, 2012
	Agenda Item No.	32
	Roll Call No.	[_____]
	Communication No.	<u>12-057</u>
	Submitted by:	Allen McKinley, Deputy City Manager

AGENDA HEADING:

Submitting travel and training requests for Brian Bennett, T.M. Franklin Cownie, Mark Durham, Zach Erickson, Debora Hobbs, Kyle Larson, Daren Long, Kenneth Robinson, Mark Schleuger, Michael West, Anna Whipple, Dani Wilson and Frank Dunn-Young.

SYNOPSIS:

Recommend approval for travel and training requests listed below.

FISCAL IMPACT:

Amount: \$1,493.18 (Bennett); \$1,181 (Cownie); \$1,975 (Durham); \$1,840.20 (Erickson); \$1,981 (Hobbs); \$1,998.53 (Larson); \$1,981 (Long); \$1,357 (Robinson); \$1,323 (Schleuger); \$1,657 (West); \$1,998.53 (Whipple); \$1,632.40 (Wilson); \$1,998.54 (Dunn-Young)

Funding Source:

- IS010 CMO010401 Internal Service - Equipment Maintenance Center (Bennett)
- GE001 MCC010000 Mayor and Council (Cownie)
- CP051 FIN990000 MSC008 Capital Projects – ERP Software Replacement (Durham)
- GE001 ENG010100 Engineering – Management Services (Erickson)
- CP051 FIN990000 MSC008 Capital Projects – ERP Software Replacement (Hobbs)
- GE001 CDD130100 Community Development – Permit & Development (Larson \$500)
- SP720 HRS980100 City-wide Training and Benchmarking (Larson \$1,498.53)
- CP051 FIN990000 MSC008 Capital Projects – ERP Software Replacement (Long)
- SP321 POL982100 Police – Federal Forfeited Funds (Robinson)
- SP321 POL982100 Police – Federal Forfeited Funds (Schleuger)
- SP751 POL985108 Police – Governor’s Traffic Safety Bureau Grant (West)
- GE001 IFT010000 Information Technology – Administration (Whipple \$560)
- SP720 HRS980100 City-wide Training and Benchmarking (Whipple \$1,438.53)
- GE001 POL040900 Police – E911 (Wilson)
- GE001 CDD130100 Community Development – Permit & Development (Dunn-Young)

ADDITIONAL INFORMATION:

Brian Bennett, (NR-0), Fleet Manager, to Las Vegas, NV, from March 18 – March 23, 2012, (1,493.18), to attend the annual Ron Turley and Associates users conference. The conference provides annual training, group sessions, open forum discussions, reviews of newly released features, and previews upcoming software releases.

T.M. Franklin Cownie, (R-8), Mayor, Jacksonville, FL, from February 23 – February 25, 2012, (\$1,181), to attend the United States Council of Mayors Leadership Meeting on U.S. Metro Exports and Ports.

Mark Durham, (NR-0), Budget Analyst II, to Grapevine, TX, from April 10 – April 13, 2012, (\$1,975), to attend the Tyler Technologies connect 2012 User Conference. This conference consists of joint sessions as well as individual tracks of breakout sessions to allow ERP system users to learn more about the system the City's system.

Zach Erickson, (NR-0), Civil Engineer I, to Shepherdstown, WV, from March 4 – March 9, 2012, (\$1,840.20), to attend an introductory course sponsored by the Conservation fund that provides participants with a strategic approach for prioritizing conservation opportunities and a planning framework for conservation development – integrating the green and the gray.

Debora Hobbs, (R-0), Enterprise Application Development Manager, to Grapevine, TX, from April 10 – April 13, 2012, (\$1,981), to attend the Tyler Technologies connect 2012 User Conference. This conference consists of joint sessions as well as individual tracks of breakout sessions to allow ERP system users to learn more about the system the City's system.

Kyle Larson, (NR-0), Planner, to Shepherdstown, WV, from March 4 – March 9, 2012, (\$1,998.53), to attend an introductory course sponsored by the Conservation fund that provides participants with a strategic approach for prioritizing conservation opportunities and a planning framework for conservation development – integrating the green and the gray.

Daren Long, (NR-0), GIS Analyst, to Grapevine, TX, from April 10 – April 13, 2012, (\$1,981), to attend the Tyler Technologies connect 2012 User Conference. This conference consists of joint sessions as well as individual tracks of breakout sessions to allow ERP system users to learn more about the system the City's system.

Kenneth Robinson, (NR-0), Senior Police Officer, to Andale, KS, from June 3 – June 8, 2012, (\$1,357), to attend a National Rifle Association Precision Rifle Instructors School course. Coursework aids in the instruction of officers within the department.

Mark Schleuger, (NR-0), Sergeant, to San Diego, CA, from April 30 – May 4, 2012, to attend the Law Enforcement Intelligence Units annual conference. The conference will expand the skills for the supervisor of the Intelligence Section with updated information on gangs, intelligence gathering and legal issues involving intelligence units.

Michael West, (NR-0), Senior Police Officer, to Orlando, FL, from June 13 – June 17, 2012, (\$1,657), to attend the 2012 Lifesavers Conference. Sessions at the conference will cover new procedures used by local, state and federal law enforcement agencies for traffic and alcohol related enforcement. All costs are reimbursed by the Governor's Traffic Safety Bureau Grant.

Anna Whipple, (R-0), GIS Manager, to Shepherdstown, WV, from March 4 – March 9, 2012, (\$1,998.53), to attend an introductory course sponsored by the Conservation fund that provides participants with a strategic approach for prioritizing conservation opportunities and a planning framework for conservation development – integrating the green and the gray.

Dani Wilson, (NR-0), CAD Specialist, to Las Vegas, NV, from June 3 – June 8, 2012, (\$1,632.40), to attend the Hexagon 2012 International Intergraph Public Safety Users Conference. The conference will provide coursework that will allow for recertification on Intergraph Technology.

Frank Dunn-Young, (NR-0), Planner, to Shepherdstown, WV, from March 4 – March 9, 2012, (\$1,998.54), to attend an introductory course sponsored by the Conservation fund that provides participants with a strategic approach for prioritizing conservation opportunities and a planning framework for conservation development – integrating the green and the gray.

The amended budget for travel and training in Fiscal Year (FY) 2012 is \$584,905. The amount expended for travel and training in FY 2012, as of February 6, 2012, is \$212,702.

PREVIOUS COUNCIL ACTION(S):

Date: January 20, 1992

Roll Call Number: 92-214

Action: The City Council approved a revision to the policy for travel authorization requests. Such revision requires trips that exceed three days and \$1,250 be approved by the Council. The number in parentheses indicates the total number of trips previously authorized for that individual for the current budget year.

BOARD/COMMISSION ACTION(S): NONE

ANTICIPATED ACTIONS AND FUTURE COMMITMENTS: NONE

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