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|  <p style="text-align: center;">Council Communication Office of the City Manager</p> | Date: April 9, 2012 |
| | Agenda Item No. 27 Roll Call No. <u>12-0531</u> Communication No. <u>12-167</u> Submitted by: Allen McKinley, Deputy City Manager |

AGENDA HEADING:

Accepting proposal for the provision of auction services for Fleet Services surplus vehicles and equipment and authorizing the City Manager to execute a contract for the provision of same with VOCON auctions, LLC.

SYNOPSIS:

Recommend approval of an agreement for Fleet auction services with VOCON AUCTIONS, L.L.C., an Iowa limited liability company, 4747 NE 14th Street, Des Moines, Iowa 50313, Kelly Housby, President.

FISCAL IMPACT

Amount: Annual revenue of \$50,000.00-\$250,000.00 varying by number of surplus items sold.

Funding Source: Revenue to IS201 CMO010407 - Equipment Replacement Fund, page 41 Operating Budget.

ADDITIONAL INFORMATION:

An RFP was issued to procure the services of a qualified provider of auction services for the remarketing and sale of surplus vehicles and equipment for the Fleet Services Division. The intent in selecting a provider of auction services was to significantly reduce the administrative procedures and costs to the City of remarketing vehicles and equipment, and attain the highest possible net residual value of vehicles and equipment no longer utilized in the City's fleet.

Three respondents made proposals to the City for auction services. An evaluation committee recommended VOCON Auctions as the highest scoring proposer. VOCON provides turnkey auction services including pickup and storage of vehicles and equipment until a scheduled auction. VOCON staff provides title administration and payment collection and are experienced in selling all classes of vehicles, trucks and heavy equipment to local, national and international buyers.

PREVIOUS COUNCIL ACTION(S): NONE

BOARD/COMMISSION ACTION(S): NONE

ANTICIPATED ACTIONS AND FUTURE COMMITMENTS: NONE

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