

 <p style="text-align: center;">Council Communication Office of the City Manager</p>	Date: April 9, 2012
	Agenda Item No. 26 Roll Call No. <u>12-0530</u> Communication No. <u>12-168</u> Submitted by: Allen McKinley, Deputy City Manager

AGENDA HEADING:

Approving a renewal addendum to a contract for custodial services for the Fleet Services Center.

SYNOPSIS:

Recommend approval of a renewal addendum to a contract for custodial services for the Fleet Services Center with Marsden Building Maintenance, LLC, 2801 Bell Avenue, Des Moines, Iowa, 50321, Chad Cordaro, Branch Manager in the amount of \$5,928.00.

FISCAL IMPACT:

Amount: \$5,928.00

Funding Source: 2012/2012 Operating Budget CMO 010401

ADDITIONAL INFORMATION:

The original contract for custodial services for the Fleet Services Center was a result of a City wide RFP process in 2009. The original contract was for three years and expired on April 1, 2012. Marsden Building Maintenance requested a \$255.00 increase or \$5,928.00 total annual cost to renew the contract. In 2009, the second highest scoring respondent to the RFP for custodial services for the Fleet Services Center proposed a cost of \$9,122.04; therefore, it is recommended to renew with Marsden Building Maintenance and not rebid for these services.

PREVIOUS COUNCIL ACTION(S):

Date: February 9, 2009

Roll Call Number: [09-151](#)

Action: Approving proposals from various service providers for the provision of custodial services for municipal buildings, Des Moines Metropolitan Wastewater Reclamation Authority facilities and one Des Moines Municipal Housing Agency (MHA) facility (Royal View Manor only) and authorizing the City Manager to negotiate and execute contracts for same. Moved by Coleman. Motion Carried 7-0.

Date: December 8, 2008

Roll Call Number: [08-2157](#)

Action: Issuance of Request for Proposal (RFP) for the following: ([Council Communication No. 08-731](#)) (A) Custodial services for Municipal Buildings, Des Moines International Airport Facilities, Des Moines Metropolitan Wastewater Reclamation Authority (WRA) facilities, and Des Moines Municipal Housing Agency (MHA) facilities. RFP Moved by Vlassis to adopt. Motion Carried 7-0.

BOARD/COMMISSION ACTION(S): NONE

ANTICIPATED ACTIONS AND FUTURE COMMITMENTS: NONE

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