

 <p style="text-align: center;">Council Communication Office of the City Manager</p>	Date: May 7, 2012
	Agenda Item No. 43B Roll Call No. [] Communication No. <u>12-206</u> Submitted by: Judy A. Bradshaw, Chief of Police

AGENDA HEADING:

The Police Department requests approval to purchase a Hewlett Packard Proliant 7 gigabit server for the Document Management Project.

SYNOPSIS:

The Document Management Project allows the Police Department to convert pertinent informational documents to an electronic storage system. This server is necessary to allow enough memory to store all the personnel, medical and historical information presently stored in paper form. The transferred records will be more manageable and user friendly while reducing the amount of storage space required by the department.

FISCAL IMPACT:

Amount: \$ 35,243.48

Funding Source: 2009 Justice Assistance Recovery Grant. This grant is included in the Police Department's Police Federal Grants (SP751) in the 2012-13 Operating Budget, pg. 225

ADDITIONAL INFORMATION:

During City Council's meeting on June 22, 2009, Council voted to accept the 2009 Justice Assistance Grant (JAG) Recovery Act Grant in the amount of \$1,502,161. The application for this grant was very specific about the utilization of the award. In the application we stated the purchase of six (6) servers to retain, videos for the in-car camera project, police personnel information at the Police Academy, police case files, and departmental documents in the Chief's Office.

The server being requested is designated to retain departmental records and case records. The Police Department has worked in conjunction with the Information Technology Department to ensure the server is compatible with existing equipment and has sufficient capabilities to function effectively for this project. Servers are a large part of the Document Management Project. This server was identified by the City of Des Moines IT Department as sufficient and compatible to the goals of the project. The scope of the project is progressing toward completion and should be completed on schedule.

PREVIOUS COUNCIL ACTION(S): NONE

BOARD/COMMISSION ACTION(S): NONE

ANTICIPATED ACTIONS AND FUTURE COMMITMENTS: NONE

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