

 <p style="text-align: center;">Council Communication Office of the City Manager</p>	Date:	May 7, 2012
	Agenda Item No.	28
	Roll Call No.	[_____]
	Communication No.	<u>12-217</u>
	Submitted by:	Allen McKinley, Deputy City Manager

AGENDA HEADING:

Submitting travel and training requests for T.M. Franklin Cownie.

SYNOPSIS:

Recommend approval for travel and training requests listed below.

FISCAL IMPACT:

Amount: \$0 (Cownie); \$2,685 (Cownie)

Funding Source:

- GE001 MCC010000 Mayor and Council (Cownie)
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ADDITIONAL INFORMATION:

T. M. Franklin Cownie, (R-11), Mayor, to Washington, DC, from June 5 – June 7, 2012, (\$0), to attend the National Urban & Community Forestry Advisory Council (NUCFAC) meeting. All costs of this trip will be paid by the sponsor.

T.M. Franklin Cownie, (R-11), Mayor, to Orlando, FL, from June 12 – June 16, 2012, (\$2,685), to attend the 80th Annual Meeting of the United States Conference of Mayors (USCM).

The amended budget for travel and training in Fiscal Year (FY) 2012 is \$584,905. The amount expended for travel and training in FY 2012, as of April 30, 2012, is \$325,462.

PREVIOUS COUNCIL ACTION(S):

Date: January 20, 1992

Roll Call Number: 92-214

Action: The City Council approved a revision to the policy for travel authorization requests. Such revision requires trips that exceed three days and \$1,250 be approved by the Council. The number in

parentheses indicates the total number of trips previously authorized for that individual for the current budget year.

BOARD/COMMISSION ACTION(S): NONE

ANTICIPATED ACTIONS AND FUTURE COMMITMENTS: NONE

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