

 <p style="text-align: center;">Council Communication Office of the City Manager</p>	Date: May 7, 2012
	Agenda Item No. 9 Roll Call No. [_____] Communication No. <u>12-230</u> Submitted by: Jeb E. Brewer, P.E., City Engineer

AGENDA HEADING:

Authorizing negotiation and execution of agreement with Rich and Associates for professional services for the Downtown Parking Study, not to exceed \$40,000.

SYNOPSIS:

Recommend approval of the Professional Services Agreement with Rich and Associates, Richard A. Rich, Principal-in-Charge, 26877 Northwestern Hwy, Suite 208, Southfield, Michigan 48033, for professional services for the Downtown Parking Study, for a lump sum amount of \$34,000 and reimbursable costs not to exceed \$6,000, to provide planning services.

FISCAL IMPACT:

Amount: \$40,000

Funding Source: \$20,000 - 2012-13 CIP, Parking Facilities Improvements – Page 5, Parking Improvements, PKG028. The Downtown Community Alliance has committed a fiscal contribution of \$20,000 towards this study.

ADDITIONAL INFORMATION:

The last comprehensive study for parking availability and demand in downtown was conducted in 2000. Economic conditions have changed substantially in the past twelve years and the City is faced with making decisions on the immediate future of two garages and how to best utilize the existing parking resources in downtown to ensure a vibrant future for economic growth in the downtown core.

This study will look at the area defined by I-235 to the north, Martin Luther King Jr. Parkway on the South, 10th Street on the west, and the Des Moines River on the east. Existing occupancy and vacancy data will be collected for both public and private on street and off-street facilities in the study area. This information will be used to analyze a variety of re-development scenarios and help to answer some specific questions regarding the 5th and Walnut, 7th and Grand garages, as well as the 7th and Center Park and Ride garage.

The consultant team will also conduct discussions with the Des Moines Parking Committee, as well as affected property owners to gain information and concerns on displacement during demolition and/or reconstruction of the 5th and Walnut garage or the 7th and Grand garage. This information will be used to determine what and how much parking is re-built and will discuss financing options and/or public-private arrangements.

Given the need to have the necessary answers to the questions posed by those interested in re-development of specific sites in downtown, the study is planned to be completed by July 2012.

A Request for Proposals (RFP) for these parking study services was sent to several consultants and posted on the City's website. Five (5) proposals were received in response to the RFP. A selection committee composed of representatives from the Engineering Department, Economic Development Department, Community Department and the City Manager's Office rated the proposals. Two (2) of the consultant teams were interviewed. Rich and Associates was selected by the committee based on their qualifications, technical approach to this study, and past experience with similar projects.

Staff has negotiated a Professional Services Agreement with Rich and Associates for a lump sum amount of \$34,000 and reimbursable costs not to exceed \$6,000, to provide parking study services.

PREVIOUS COUNCIL ACTION(S):

Date: April 24, 2000

Roll Call Number: 00-1236

Action: Receipt of Downtown Parking System Study prepared by Carl Walker, Inc. ([Council Communication No. 00-179](#)). Moved by Vlassis to adopt. Motion Carried 4-3. Absent: Flagg, McPherson and Brooks

BOARD/COMMISSION ACTION(S): NONE

ANTICIPATED ACTIONS AND FUTURE COMMITMENTS:

Normal Council actions associated with consultant agreements.

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