

 <p style="text-align: center;"><b>Council Communication</b> Office of the City Manager</p>	<b>Date:</b> June 11, 2012
	<b>Agenda Item No.</b> M2B <b>Roll Call No.</b> <u>12-0849</u> <b>Communication No.</b> <u>12-262</u> <b>Submitted by:</b> Douglas C. Romig, Housing Services Director

**AGENDA HEADING:**

Authorization for the City Manager to release mortgage and related security instruments for Lisa Sanchez, 3407 62nd Street, Des Moines, Iowa 50322, 5(h) Affordable Homeownership Program.

**SYNOPSIS:**

Recommend Municipal Housing Governing Board approval for the Des Moines Municipal Housing Agency to reduce the term and release the second mortgage and security instruments for Lisa Sanchez, 3407 62nd Street, Des Moines, Iowa 50322.

**FISCAL IMPACT:**

Amount: \$50.00 processing fee for Second Mortgage term reduction.

Funding Source: 2011-2012 Operating Budget: Housing Services Department – Sec 5(h) Homeownership SP350 HSG021600, Page 139.

**ADDITIONAL INFORMATION:**

Lisa Sanchez has successfully completed the program requirements of the Municipal Housing Agency’s 5(h) Affordable Homeownership Program and requirements for the early forgiveness of the term of the second mortgage. She currently has a seven year forgivable second mortgage in the amount of \$35,640 with the Des Moines Municipal Housing Agency. However, since she has lived in the home for more than seven years and has completed program requirements, City Legal has prepared a Release and Satisfaction of the Second Mortgage and staff is requesting authorization to execute and record the document.

**PREVIOUS COUNCIL ACTION(S):**

Date: February 21, 2000

Roll Call Number: 00-508

Action: Revised Municipal Housing Agency Affordable Homeownership Plan for submission to HUD. (Council Communication No. 00-062). Moved by Hensley to adopt. Motion Carried 7-0.

Date: May 3, 2004

Roll Call Number: 04-868

Action: Approval of Policy for the Reduction of the Term of Forgivable Second 5h Homeownership Mortgage. ([Council Communication No. 04-213](#)). Moved by Vlassis to approve. Motion Carried 6-2.

Date: September 27, 2004

Roll Call Number: 04-1984

Action: Approval of conveyance of 3407 62<sup>nd</sup> Street City-owned Municipal Housing Agency property pursuant to Affordable Home Ownership Program. ([Council Communication No. 04-470](#)) **Moved by Vlassis to adopt. Motion Carried 8-0.**

**BOARD/COMMISSION ACTION(S): NONE**

**ANTICIPATED ACTIONS AND FUTURE COMMITMENTS: NONE**

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