

 <p style="text-align: center;"><b>Council Communication</b> Office of the City Manager</p>	<b>Date:</b> June 11, 2012
	<b>Agenda Item No.</b> 39F <b>Roll Call No.</b> <u>12-0907</u> <b>Communication No.</b> <u>12-279</u> <b>Submitted by:</b> Allen McKinley, Deputy City Manager

**AGENDA HEADING:**

Approving the purchase of auto body repair services for Fiscal Year (FY) 2013.

**SYNOPSIS:**

Recommend approval to purchase auto body repair services for FY 2013 utilizing existing State of Iowa Department of Administrative Services contract with TMC Auto Body, Craig Peters, Owner, 410 SE Garfield, Carlisle, Iowa 50047. This contract will be used by the Fleet Services Division for the repair of City vehicles and equipment.

**FISCAL IMPACT:**

Amount: \$50,000

Funding Source: FY2012-13 Operating Budget, Fleet Service Maintenance, IS010, CMO010401

**ADDITIONAL INFORMATION:**

The Fleet Services Division operates a four (4) bay body shop with a specialized paint booth bay and has one (1) full-time auto body mechanic on staff. At such time as the need for auto body repair services exceeds the capacity of Fleet Services existing resources; body repairs, vehicle frame straightening, finish and painting services are contracted using existing State contracts. When Fleet Services determines repairs are to be performed by an outside shop, a firm quote for the repair is received from the contract shop. TMC Auto Body can provide the required range of services under a contract with the State of Iowa Department of Administrative Services.

**PREVIOUS COUNCIL ACTION(S): NONE**

**BOARD/COMMISSION ACTION(S): NONE**

**ANTICIPATED ACTIONS AND FUTURE COMMITMENTS: NONE**

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