

 <b>Council</b> <b>Communication</b> Office of the City Manager	<b>Date:</b>	June 11, 2012
	<b>Agenda Item No.</b>	<b>31</b>
	<b>Roll Call No.</b>	<b><u>12-0892</u></b>
	<b>Communication No.</b>	<b><u>12-297</u></b>
	<b>Submitted by:</b>	<b>Allen McKinley, Deputy City Manager</b>

**AGENDA HEADING:**

Submitting travel and training requests for Daniel Blom, T. M. Franklin Cownie, Jeffrey Lester, Kevin Risk and Kathleen Vanderpool.

**SYNOPSIS:**

Recommend approval for travel and training requests listed below.

**FISCAL IMPACT:**

Amount: \$1,266 (Blom) \$1,689 (Cownie); \$2,250 (Lester); \$1,599 (Risk), \$2,200 (Vanderpool)

Funding Source:

- SP321 POL982100 Police – Federal Seized Funds (Blom)
- GE001 MCC010000 – Mayor & Council (Cownie)
- GE001 LGL010000 – Legal Administration (Lester)
- SP321 POL 982100 Police – Federal Seized Funds (Risk)
- GE001 LGL010000 – Legal Administration (Vanderpool)

**ADDITIONAL INFORMATION:**

**Daniel Blom, (NR-0), Sergeant,** to **St. Louis, Missouri** from July 9 – July 13, 2012, (\$1,266) to attend a course on ethics management sponsored by the Institute of Law Enforcement Administration. The course will enhance ethics knowledge for educating and leading in departmental teaching to both current and new employees entering the Police Academy.

**T.M. Franklin Cownie, (R-0), Mayor,** to Philadelphia, PA, from July 18 – July 20, 2012, (1,689) to attend the United States Conference of Mayors 2012 Summer Leadership meeting.

**Jeffrey Lester, (R-0), City Attorney,** to Austin, TX, from October 20 – October 24, 2012, (\$2,200) to attend the International Municipal Lawyers Association Annual Conference. The conference includes sessions on various topics including land use, municipal finance, tax increment financing, redistricting, and personnel/employment litigation.

**Kevin Risk, (R-0), Forensic Identification Technician,** Columbia, MO, from July 29 – August 3, 2012, (\$1,599) to attend training sponsored by Bevel, Gardner & Associates. The course, taught by

renowned crime scene re-constructionists, will improve the ability to understand the course of events in violent crimes.

**Kathleen Vanderpool, (R-0), Deputy City Attorney**, to Austin, TX, from October 20 – October 24, 2012, (\$2,200) to attend the International Municipal Lawyers Association Annual Conference. The conference includes sessions on various topics including land use, municipal finance, tax increment financing, redistricting, and personnel/employment litigation.

The amended budget for travel and training in Fiscal Year (FY) 2012 is \$584,905. The amount expended for travel and training in FY 2012, as of June 4, 2012, is \$370,395.

**PREVIOUS COUNCIL ACTION(S):**

Date: January 20, 1992

Roll Call Number: 92-214

Action: The City Council approved a revision to the policy for travel authorization requests. Such revision requires trips that exceed three days and \$1,250 be approved by the Council. The number in parentheses indicates the total number of trips previously authorized for that individual for the current budget year.

**BOARD/COMMISSION ACTION(S): NONE**

**ANTICIPATED ACTIONS AND FUTURE COMMITMENTS: NONE**

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