

 <p style="text-align: center;">Council Communication Office of the City Manager</p>	Date: June 25, 2012
	Agenda Item No. 61 Roll Call No. <u>12-1051</u> Communication No. <u>12-344</u> Submitted by: Jeb E. Brewer, P.E., City Engineer

AGENDA HEADING:

Hearing on Glendale Cemetery Columbaria Plaza and Niches: Resolution approving plans, specifications, form of contract documents, engineer’s estimate, receive and file bids, and designating lowest responsible bidder as The Hansen Company, Inc., Craig Faber, President, \$368,324.70.

SYNOPSIS:

This is a public hearing to allow for public input on the Glendale Cemetery Columbaria Plaza and Niches and take the necessary actions as required by Iowa Code to authorize a contract for construction of the proposed project. This project provides for the installation of new columbaria, a sidewalk plaza and pavement at Glendale Cemetery to accommodate future demand.

FISCAL IMPACT:

Amount: \$368,324.70 Construction Contract (\$310,000 City Engineer's Estimate)

Funding Source: 2012-2013 CIP, Page Park - 7, Cemetery Infrastructure and Improvements, PKS138.

ADDITIONAL INFORMATION:

The choice of cremation of human remains is rapidly expanding in the United States and now accounts for an estimated forty percent of the market. The City’s municipal cemeteries offer options of in-ground, scattering, or columbaria niche interment of cremains. Niches in the existing Glendale Columbaria, which were installed in 2001, have been available both at-need and through pre-need arrangements by the public and is now sold out, resulting in an urgent need for additional inventory to be developed.

On May 21, 2012, under Roll Call No. 12-0767, the City Council received and filed plans, specifications, form of contract documents, and City Engineer's estimate for the construction of the Glendale Cemetery Columbaria Plaza and Niches. Before the City Council can enter into a contract, it must hold a public hearing and approve the proposed plans, specifications, and form of contract documents and engineer's estimate for the construction of the Glendale Cemetery Columbaria Plaza and Niches, 11-2011-012. The improvement includes the installation of new columbaria, PCC footings and flatwork, HMA pavement, earthwork and restoration; all in accordance with the contract documents including Plan File Nos. 546-36/42, located at Glendale Cemetery, 4909 University Avenue, Des Moines, Iowa.

Sealed bids for said improvement were submitted by the following bidders:

The Hansen Company, Inc., Johnston, Iowa

Jasper Construction Services, Inc., Newton, Iowa

The bids were received and opened at a public meeting presided over by the City Engineer in the City Council Chambers, 2nd Floor, City Hall, 400 Robert D. Ray Drive, Des Moines, Iowa at 11:00 a.m. on June 12, 2012.

The City Engineer has determined that the lowest responsive, responsible bid for the construction of said improvement was submitted by The Hansen Company, Inc., Craig Faber, President, 5665 Greendale Road, Suite A, Johnston, Iowa, 50131 in the amount of \$368,324.70, and said bid should be accepted. The Finance Director has determined that funds are available for said improvement as stated above.

PREVIOUS COUNCIL ACTION(S):

Date: May 21, 2012

Roll Call Number: [12-0767](#)

Action: Ordering construction of the following: (C) [Glendale](#) Cemetery Columbaria Plaza and Niches: Receiving of bids, (6-12-12), Setting date of hearing, (6-25-12), Construction estimate, \$310,000. ([Council Communication No. 12-255](#)). Moved by Hensley to adopt. Motion Carried 7-0.

BOARD/COMMISSION ACTION(S): NONE

ANTICIPATED ACTIONS AND FUTURE COMMITMENTS:

Partial payments to the contractor and final acceptance of work.

For more information on this and other agenda items, please call the City Clerk's Office at 515-283-4209 or visit the Clerk's Office on the second floor of City Hall, 400 Robert D. Ray Drive. Council agendas are available to the public at the City Clerk's Office on Thursday afternoon preceding Monday's Council meeting. Citizens can also request to receive meeting notices and agendas by email by calling the Clerk's Office or sending their request via email to cityclerk@dmgov.org.