

 <p style="text-align: center;">Council Communication Office of the City Manager</p>	Date: June 25, 2012
	Agenda Item No. 25 Roll Call No. <u>12-984</u> Communication No. <u>12-354</u> Submitted by: Allen McKinley, Deputy City Manager

AGENDA HEADING:

Submitting travel and training requests for T. M. Franklin Cownie, Tan Gene Huynh, and William G. Stowe.

SYNOPSIS:

Recommend approval for travel and training requests listed below.

FISCAL IMPACT:

Amount: \$0 (Cownie); \$859 (Cownie); \$1,440.30 (Huynh); \$1,844 (Stowe)

Funding Source:

- GE001 MCC010000 – Mayor & Council (Cownie)
- GE001 MCC010000 – Mayor & Council (Cownie)
- SP321 POL982100 – Police – Federal Seized Funds (Huynh)
- GE001 PWK010100 – Public Works - Administration (Stowe)

ADDITIONAL INFORMATION:

T.M. Franklin Cownie, (R-14), Mayor, to Nanjing, China, from June 20 – June 24, 2012, (\$0) with a delegation from the United States Conference of Mayors to discuss economic cooperation and investment between US cities and China. All expenses for this trip will be paid by the US Conference of Mayors.

T.M. Franklin Cownie, (R-14), Mayor, to Washington, DC, on June 28, 2012, (\$859) to attend a White House Forum on Sustainable Communities.

Tan Gene Huynh, (NR-0), Identification Technician, to Kansas City, MO, from August 19 – August 24, 2012, (\$1,440.30) to attend a course sponsored by the International Association for Identification concerning Latent Print Ridgeology. The course will aid in certification as a latent print examiner.

William G. Stowe, (R-1), Assistant City Manager-Public Works Director, to Anaheim, CA, from August 25 – August 29, 2012, (\$1,844) to attend the 2012 APWA International Public Works Congress & Exposition. The conference provides the latest innovations in public works, delivers top-notch motivational speakers and promises to elevate its attendees and their communities to new heights.

The amended budget for travel and training in Fiscal Year (FY) 2012 is \$584,905. The amount expended for travel and training in FY 2012, as of June 18, 2012, is \$407,955.

PREVIOUS COUNCIL ACTION(S):

Date: January 20, 1992

Roll Call Number: 92-214

Action: The City Council approved a revision to the policy for travel authorization requests. Such revision requires trips that exceed three days and \$1,250 be approved by the Council. The number in parentheses indicates the total number of trips previously authorized for that individual for the current budget year.

BOARD/COMMISSION ACTION(S): NONE

ANTICIPATED ACTIONS AND FUTURE COMMITMENTS: NONE

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