

 <p style="text-align: center;"><b>Council Communication</b> Office of the City Manager</p>	<b>Date:</b> July 9, 2012
	<b>Agenda Item No.</b> 27B <b>Roll Call No.</b> <u>12-1100</u> <b>Communication No.</b> <u>12-373</u> <b>Submitted by:</b> Ben Page, Interim Parks and Recreation Director

**AGENDA HEADING:**

Approve City Purchasing Division’s issuance of blanket purchase order to Graybar Electric for electrical supplies to be purchased during Fiscal Year 2013.

**SYNOPSIS:**

Approval for City’s Purchasing Agent to issue a blanket purchase order for as-needed electrical supplies to Graybar Electric, 600 East 4th Street, Des Moines, Iowa 50309, during Fiscal Year 2013 per US Communities Contract.

**FISCAL IMPACT:**

Amount: \$50,000

Funding Source: Various Park and Recreation Department budgets.

**ADDITIONAL INFORMATION:**

This request is to authorize the Finance Department’s Procurement Division to issue a FY2013 blanket purchase order to Graybar Electric for provision of a variety of electrical supplies, repair parts, small tools and other materials, as needed by the Park and Recreation Department in its City park properties and buildings maintenance programs, bridge, decorative street lighting and ADA improvements. Although the amount and nature of material and supply needs varies each year, based on historical need, it is anticipated that the maximum expense necessary for FY2013 will be \$50,000.

Graybar Electric has received the competitive bid for purchase of supplies of this nature through the US Communities Contract, thereby also authorizing the City to use this supplier during FY2013.

**PREVIOUS COUNCIL ACTION(S):**

Date: December 8, 2008

Roll Call Number: 08-2136

Action: [Graybar](#) Electric, Van Meter Industrial, 3-E, and Echo Electric Supply Co. for an annual contract with two additional one-year renewal options to furnish miscellaneous electrical parts and

supplies to the City, estimated annual cost of \$130,000. (Seven bids mailed, four received). Moved by Vlassis to adopt. Motion Carried 7-0.

**BOARD/COMMISSION ACTION(S): NONE**

**ANTICIPATED ACTIONS AND FUTURE COMMITMENTS: NONE**

For more information on this and other agenda items, please call the City Clerk's Office at 515-283-4209 or visit the Clerk's Office on the second floor of City Hall, 400 Robert D. Ray Drive. Council agendas are available to the public at the City Clerk's Office on Thursday afternoon preceding Monday's Council meeting. Citizens can also request to receive meeting notices and agendas by email by calling the Clerk's Office or sending their request via email to [cityclerk@dmgov.org](mailto:cityclerk@dmgov.org).