

 <p style="text-align: center;">Council Communication Office of the City Manager</p>	Date: July 9, 2012
	Agenda Item No. 21 Roll Call No. <u>12-1093</u> Communication No. <u>12-376</u> Submitted by: Allen McKinley, Deputy City Manager

AGENDA HEADING:

Submitting travel and training requests for T. M. Franklin Cownie and Tim Peak.

SYNOPSIS:

Recommend approval for travel and training requests listed below.

FISCAL IMPACT:

Amount: \$147 (Cownie); \$1,904 (Peak)

Funding Source:

- GE001 MCC010000 – Mayor & Council (Cownie)
- SP321 POL982100 – Police – Federal Seized Funds (Huynh)

ADDITIONAL INFORMATION:

T.M. Franklin Cownie, (R-1), Mayor, to Cedar Rapids, IA, on July 12, 2012, (\$147) to attend the Metropolitan 2012 Summer Retreat sponsored by the Metro Coalition.

Tim Peak, (R-0), Senior Police Officer, to Albany, NY, from September 15 – September 20, 2012, (\$1,904) to participate in the Colonel Henry F. Williams Homicide Seminar sponsored by the New York State Police, to obtain advanced training in homicide and death investigation.

The amended budget for travel and training in Fiscal Year (FY) 2013 is \$517,998. The amount expended for travel and training in FY 2013, as of July 2, 2012, is \$0.

PREVIOUS COUNCIL ACTION(S):

Date: January 20, 1992

Roll Call Number: 92-214

Action: The City Council approved a revision to the policy for travel authorization requests. Such revision requires trips that exceed three days and \$1,250 be approved by the Council. The number in

parentheses indicates the total number of trips previously authorized for that individual for the current budget year.

BOARD/COMMISSION ACTION(S): NONE

ANTICIPATED ACTIONS AND FUTURE COMMITMENTS: NONE

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