

 <p style="text-align: center;">Council Communication Office of the City Manager</p>	Date:	August 13, 2012
	Agenda Item No.	26
	Roll Call No.	<u>12-1255</u>
	Communication No.	<u>12-415</u>
	Submitted by:	Allen McKinley, Deputy City Manager

AGENDA HEADING:

Submitting travel and training requests for Laura Graham, Patrick J. Kozitza, Amanda Leo, Deb Maier, Kandi Reindl, and Rex Sparks.

SYNOPSIS:

Recommend approval for travel and training requests listed below.

FISCAL IMPACT:

Amount: \$1,718.32 (Graham); \$1,919 (Kozitza); \$1,600 (Leo); \$1,502 (Maier); \$2,220 (Reindl); \$1,830 (Sparks)

Funding Source:

- GE001 CMO010000 – City Manager - Administration (Graham)
- GE001 PWK010100 – Public Works – Administration (Kozitza)
- SP321 POL982100 – Police – Federal Seized Funds (Leo)
- EN000 PWK071001 – Public Works – Sewer Maintenance (Maier)
- GE001 CMO010000 – City Manager - Administration (Reindl)
- SP321 POL982100 – Police – Federal Seized Funds (Sparks)

ADDITIONAL INFORMATION:

Laura Graham, (R-0), Assistant to the City Manager, to Phoenix, AZ, from October 6 – October 10, 2012, (\$1,718.32) to attend the 2012 International City/County Management Association annual conference. The conference will provide access to an abundance of educational, information-sharing, and networking tools that will assist in managing local government.

Patrick J. Kozitza, (R-0), Deputy Public Works Director, to Anaheim, CA, from August 25 – August 29, 2012, (\$1,919) to attend the 2012 American Public Works Association Congress & Exposition. The conference provides information on the latest innovations in public works, delivers top-notch motivational speakers, and promises to elevate its attendees and their communities to new heights. The Iowa Chapter of the American Public Works Society will reimburse the City for airfare and lodging which will bring the City’s cost for this trip down to approximately \$1,000.

Amanda Leo, (R-0), Polygraph Examiner, to San Diego, CA, from September 16 – September 21, 2012, (\$1,600) to attend training sponsored by the American Polygraph Association. The training will

provide the most current validated formats used for polygraph examinations and continued training on the pretest interview and interrogation process.

Deb Maier, (NR-0), IT Business Analyst, to Daytona Beach, FL, from September 6 – September 13, 2012, (\$1,502) to attend the Lucity annual users conference, which is the software Public Works uses for their sewer work orders. The conference will allow the City to explore options for additional ways to gain efficiency and to network with other municipalities using Lucity to identify ways they are using the software that may add value for the City.

Kandi Reindl, (R-0), Assistant to the City Manager, to Phoenix, AZ, from October 6 – October 10, 2012, (\$2,220) to attend the 2012 International City/County Management Association annual conference. The conference will provide access to an abundance of educational, information-sharing, and networking tools that will assist in managing local government.

Rex Sparks, (R-0), Identification Technician, to Tucson, AZ, from September 30 – October 6, 2012, (\$1,830) to attend the 2012 International Association of Bloodstain Pattern Analysts conference. The conference will fulfill the continuing education required to maintain expert witness status as a bloodstain pattern analyst.

The budget for travel and training in Fiscal Year (FY) 2013 is \$517,998. The amount expended for travel and training in FY 2013, as of August 6, 2012, is \$18,855.

PREVIOUS COUNCIL ACTION(S):

Date: January 20, 1992

Roll Call Number: 92-214

Action: The City Council approved a revision to the policy for travel authorization requests. Such revision requires trips that exceed three days and \$1,250 be approved by the Council. The number in parentheses indicates the total number of trips previously authorized for that individual for the current budget year.

BOARD/COMMISSION ACTION(S): NONE

ANTICIPATED ACTIONS AND FUTURE COMMITMENTS: NONE

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