

 <p style="text-align: center;">Council Communication Office of the City Manager</p>	Date:	October 22, 2012
	Agenda Item No.	7
	Roll Call No.	<u>12-1601</u>
	Communication No.	<u>12-551</u>
	Submitted by:	Jeb E. Brewer, P.E., City Engineer and Judy A. Bradshaw, Police Chief

AGENDA HEADING:

Approving Professional Services Agreement with Shive Hattery, Inc. for design and construction phase services for the Police Department Evidence Storage Facility – Phase II not to exceed \$85,371.

SYNOPSIS:

Recommend approval of the Professional Services Agreement with Shive Hattery, Inc., Jim Lee, President, 1601 48th Street, Suite 200, West Des Moines, Iowa 50266 for a lump sum amount of \$83,871.00 and reimbursable costs not to exceed \$1,500.00 to provide design and construction phase services for the Police Department Evidence Storage Facility – Phase II.

FISCAL IMPACT:

Amount: \$85,371.00

Funding Source: 2012-2013 CIP, Page Building - 13, Police Station Improvements – Phase II, BLD125, G.O. Bonds.

ADDITIONAL INFORMATION:

The Police Department is seeking to continue consolidation of their operational space for material evidence processing and storage. To achieve this goal this project will involve designing a 2,600 square foot one-story addition plus renovating 1,300 square feet of the former jail cellblock at the Des Moines Police Station, 25 East 1st Street. This addition will be designed to accommodate two (2) additional stories at a future date. As part of this Professional Services Agreement, a comprehensive building code analysis and overall site plan of the existing property will be generated to inform how best to utilize the remaining open space once this addition is completed.

A Request for Proposals (RFP) for design and construction phase services was sent to several consultants and posted on the City’s web site. Twelve proposals were received in response to the RFP. A selection committee composed of representatives from the Engineering Department and the Police Department rated the proposals. Shive Hattery, Inc. was selected by the committee based on their qualifications, technical approach to this project and past experience with similar projects. Staff has negotiated a Professional Services Agreement with Shive Hattery, Inc. for a lump sum amount of \$83,871.00 and reimbursable costs not to exceed \$1,500.00, to provide programming, design, and construction phase services.

PREVIOUS COUNCIL ACTION(S):

Date: October 10, 2011

Roll Call Number: [11-1695](#)

Action: [Police](#) Department Evidence Storage Facility: Receiving of bids, (11-8-11), Setting date of hearing, (11-21-11), Construction estimate, \$458,200. ([Council Communication No. 11-645](#)). Moved by Mahaffey to adopt. Motion Carried 7-0.

Date: July 11, 2011

Roll Call Number: [11-1182](#)

Action: [Approving](#) Professional Services Agreement with Design Alliance, Inc. for design and construction phase services for the police evidence storage facility, not to exceed \$71,901. ([Council Communication No. 11-463](#)). Moved by Meyer to adopt. Motion Carried 7-0.

BOARD/COMMISSION ACTION(S): NONE

ANTICIPATED ACTIONS AND FUTURE COMMITMENTS:

Normal Council actions on professional services agreements.

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