

 <p style="text-align: center;">Council Communication Office of the City Manager</p>	Date:	October 22, 2012
	Agenda Item No.	20
	Roll Call No.	<u>12-1620</u>
	Communication No.	<u>12-556</u>
	Submitted by:	Allen McKinley, Deputy City Manager

AGENDA HEADING:

Submitting travel and training requests for T. M. Franklin Cownie, John Herzog, and Robert Mezera.

SYNOPSIS:

Recommend approval for travel and training requests listed below.

FISCAL IMPACT:

Amount: \$0 (Cownie); \$1,873.72 (Herzog); \$1,873.72 (Mezera)

Funding Source:

- GE001 MCC010000 – Mayor and Council (Cownie)
- GE001 CDD130100 – Permit & Development Center (Herzog)
- GE001 CDD160100 – Building Inspection (Mezera)

ADDITIONAL INFORMATION:

T. M. Franklin Cownie, (R-4), Mayor, to Sacramento, CA, from November 13 – November 16, 2013, (\$0) to attend the National Urban & Community Forestry Advisory Council meeting. All travel costs, including per diem, are covered by NUCFAC.

John Herzog, (R-0), Building Inspector, to Las Vegas, NV, from March 10 – March 16, 2013, (\$1,873.72) to attend a five day training conference hosted by the International Code Council. The conference will provide a variety of specialized training opportunities not offered locally.

Robert Mezera, (R-0), Senior Building Inspector, to Las Vegas, NV, from March 10 – March 16, 2013, (\$1,873.72) to attend a five day training conference hosted by the International Code Council. The conference will provide a variety of specialized training opportunities not offered locally.

The budget for travel and training in Fiscal Year (FY) 2013 is \$517,998. The amount expended for travel and training in FY 2013, as of October 15, 2012, is \$80,920.

PREVIOUS COUNCIL ACTION(S):

Date: January 20, 1992

Roll Call Number: 92-214

Action: The City Council approved a revision to the policy for travel authorization requests. Such revision requires trips that exceed three days and \$1,250 be approved by the Council. The number in parentheses indicates the total number of trips previously authorized for that individual for the current budget year.

BOARD/COMMISSION ACTION(S): NONE

ANTICIPATED ACTIONS AND FUTURE COMMITMENTS: NONE

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