

 <p style="text-align: center;">Council Communication Office of the City Manager</p>	Date:	November 5, 2012
	Agenda Item No.	7
	Roll Call No.	<u>12-1682</u>
	Communication No.	<u>12-566</u>
	Submitted by:	Jeb E. Brewer, P.E., City Engineer and Phil Delafield, Community Development Director

AGENDA HEADING:

Approving Professional Services Agreement with Bolton & Menk, Inc. for conceptual design services for the Roosevelt Cultural District Streetscape, not to exceed \$67,870.

SYNOPSIS:

Recommend approval of the Professional Services Agreement with Bolton & Menk, Inc., Neil T. Guess, Principal Engineer, 2730 Ford Street, Ames, Iowa, 50010, for a total cost not to exceed \$67,870, based on hourly rates, to provide conceptual design services for the Roosevelt Cultural District Streetscape.

FISCAL IMPACT:

Amount: \$67,870

Funding Source: 2012-2013 CIP, Page Street-41, Streetscape Improvements, STR231, G.O. Bonds, and \$20,000 in private contributions from the Roosevelt Cultural District

ADDITIONAL INFORMATION:

On September 8, 2008, by Roll Call No. 08-2129, the City Council received and filed the Roosevelt Cultural District (RCD) Vision Committee Report. The RCD Board has now partnered with the City of Des Moines to implement streetscape improvements for 42nd Street and associated side streets from I 235 to Crocker Street identified in the report.

A Request for Proposals (RFP) for design and construction phase services was sent to several consultants, posted on the City’s web site, and advertised in the Des Moines Register. Seven proposals were received in response to the RFP. A selection committee composed of representatives from the Engineering Department, Community Development, and the Roosevelt Cultural District Neighborhood rated the proposals. Bolton & Menk, Inc. was selected by the committee based on their qualifications, technical approach to this project and past experience with similar projects. Staff has negotiated a Professional Services Agreement with Bolton & Menk, Inc. for a total cost not to exceed \$67,870, based on hourly rates, to provide conceptual design services.

PREVIOUS COUNCIL ACTION(S):

Date: June 11, 2012

Roll Call Number: [12-0862](#)

Action: [Authorization](#) to proceed with conceptual design, including issuance of a Request for Proposals (RFP) for professional services for the Roosevelt Cultural District Streetscape. ([Council Communication No. 12-284](#)). Moved by Hensley to adopt. Motion Carried 7-0.

Date: December 8, 2008

Roll Call Number: [08-2129](#)

Action: [Receipt](#) of Roosevelt Cultural District Vision Committee Report & Recommendations as presented to the Roosevelt Cultural District Board. Moved by Hensley to receive and file the report. Motion Carried 7-0.

BOARD/COMMISSION ACTION(S): NONE

ANTICIPATED ACTIONS AND FUTURE COMMITMENTS:

Normal Council actions on professional services agreements.

For more information on this and other agenda items, please call the City Clerk's Office at 515-283-4209 or visit the Clerk's Office on the second floor of City Hall, 400 Robert D. Ray Drive. Council agendas are available to the public at the City Clerk's Office on Thursday afternoon preceding Monday's Council meeting. Citizens can also request to receive meeting notices and agendas by email by calling the Clerk's Office or sending their request via email to cityclerk@dmgov.org.