

 <p style="text-align: center;">Council Communication Office of the City Manager</p>	Date:	December 17, 2012
	Agenda Item No.	M2
	Roll Call No.	<u>12-1902</u>
	Communication No.	<u>12-612</u>
	Submitted by:	Douglas C. Romig, Housing Services Director

AGENDA HEADING:

Approving Polk County Housing Trust Fund Grant Agreement.

SYNOPSIS:

Approval to enter into Grant Agreement between the Des Moines Municipal Housing Agency and Polk County Housing Trust Fund.

FISCAL IMPACT:

Amount: \$100,000

Funding Source: Grant award to assist in funding construction of ten (10) new single family homes deposited into Central Office; SP350 HSG029000, page 120.

ADDITIONAL INFORMATION:

On October 10, 2011, by Roll Call No. 11-1687, the Municipal Housing Governing Board authorized the City Manager to negotiate and enter into a construction contract with The Hansen Company, Inc. (Graig Hansen, Owner) to build ten (10) single family Public Housing homes. The negotiated construction contract met the U.S. Department of Housing and Urban Development (HUD) Housing Construction Cost Limits. In an effort to provide for change orders or add alternates, the Des Moines Municipal Housing Agency applied for and received a grant from the Polk County Housing Trust Fund in the amount of \$100,000.

The Grant Agreement provides funds in the amount of \$100,000 and was approved by the Polk County Housing Trust Fund Board on June 1, 2012. On file in the City Clerk’s office is the Grant Agreement with various exhibits (Promissory Note, Payment Request Form, Grantee Status Report and General Instructions). Terms and conditions set forth in the Grant Agreement include maintaining these units for Public Housing purposes for a period of ten (10) years. Failure to do so shall result in a pro-rated return of the grant funding to the Polk County Housing Trust Fund.

Disbursements of the grant proceeds shall be made on a reimbursable basis. The Des Moines Municipal Housing Agency must submit a Payment Request Form with invoices corresponding to, supporting, and documenting the request for reimbursement. The Des Moines Municipal Housing Agency shall utilize unrestricted reserves to front the development costs that shall be reimbursable from the grant award.

PREVIOUS COUNCIL ACTION(S):

Date: October 10, 2011

Roll Call Number: [11-1687](#)

Action: [Authorizing](#) City Manager to negotiate and enter into construction contract with The Hansen Company, Inc. (Craig Hansen, Owner) to build ten single-family Public Housing homes and submit a waiver to HUD to exceed Housing Construction Cost limits to meet LEED certification of reject bid. ([Board Communication No. 11-637](#)). Moved by Mahaffey to adopt. Motion Carried 7-0.

Date: November 8, 2010

Roll Call Number: [10-1811](#)

Action: [Approving](#) Des Moines Municipal Housing Agency (DMMHA) Replacement Housing Factor Fund Proposal and Agency Plan Amendments. ([Board Communication No. 10-657](#)). Moved by Meyer to approve. Motion Carried 4-3.

BOARD/COMMISSION ACTION(S):

Board: Housing Services Board

Date: October 20, 2010

Resolution Number: N/A

Action: Recommended approval to the Municipal Housing Governing Board regarding the use of Replacement Housing Factor Funding and amending the Agency Plan.

ANTICIPATED ACTIONS AND FUTURE COMMITMENTS: NONE

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