

 <p style="text-align: center;">Council Communication Office of the City Manager</p>	Date:	December 17, 2012
	Agenda Item No.	29
	Roll Call No.	<u>12-1940</u>
	Communication No.	<u>12-632</u>
	Submitted by:	Allen McKinley, Deputy City Manager

AGENDA HEADING:

Submitting travel and training request for T.M. Franklin Cownie.

SYNOPSIS:

Recommend approval for travel and training request listed below.

FISCAL IMPACT:

Amount: \$2,662 (Cownie)

Funding Source: • GE001 MCC010000 – Mayor and Council (Cownie)

ADDITIONAL INFORMATION:

T.M. Franklin Cownie, (R-6), Mayor, to Washington, DC, from January 15 – January 22, 2013, (\$2,662) to attend the Mayors’ Innovation Project Winter 2013 Meeting and the 81st Winter Meeting of the U.S. Conference of Mayors.

The budget for travel and training in Fiscal Year (FY) 2013 is \$517,998. The amount expended for travel and training in FY 2013, as of December 10, 2012, is \$123,838.

PREVIOUS COUNCIL ACTION(S):

Date: January 20, 1992

Roll Call Number: 92-214

Action: The City Council approved a revision to the policy for travel authorization requests. Such revision requires trips that exceed three days and \$1,250 be approved by the Council. The number in parentheses indicates the total number of trips previously authorized for that individual for the current budget year.

BOARD/COMMISSION ACTION(S): NONE

ANTICIPATED ACTIONS AND FUTURE COMMITMENTS: NONE

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