

 <p style="text-align: center;">Council Communication Office of the City Manager</p>	Date:	February 11, 2013
	Agenda Item No.	39
	Roll Call No.	<u>13-0223</u>
	Communication No.	<u>13-046</u>
	Submitted by:	Diane Rauh, City Clerk

AGENDA HEADING:

Approving a Memorandum of Understanding between the City of Des Moines and WestPet (West Des Moines, Urbandale and Clive joint Animal Control), for sharing of rabies certification data, to facilitate better enforcement of and compliance with pet licensing ordinances.

SYNOPSIS:

Section 18-14 of the Des Moines Municipal Code states:

Each veterinarian within the city limits shall forward to the city clerk's office by the tenth day of each month a copy of each certificate of rabies vaccination issued by the veterinarian during the preceding month. Each certificate of vaccination shall be typed or printed so as to be clearly legible.

Our suburban neighbors involved in the WestPet group have similar ordinances. This agreement will allow the Police Department/Animal Control Unit and the City Clerk’s Office to have up-to-date rabies vaccination information for Des Moines residents who use veterinarians in Clive, West Des Moines and Urbandale, and vice versa. This program is an excellent example of intergovernmental cooperation.

Doug Philip, Assistant City Attorney, and Diane Rauh, City Clerk, met several times with the WestPet group to discuss the sharing of rabies information and the WestPet Board approved this agreement at their November 26, 2012 meeting.

FISCAL IMPACT:

Amount: Due to increased awareness of animals within the corporate limits of Des Moines, there is a potential for increased revenue from pet licensing.

Funding Source: 2012-2013 Operating Budget, Page 28 City Clerk – Animal License, CCL070000.

ADDITIONAL INFORMATION:

Both the City of Des Moines and WestPet will be responsible for their own costs associated with this agreement, which will consist of postage and the personnel cost associated with data entry.

PREVIOUS COUNCIL ACTION(S): NONE

BOARD/COMMISSION ACTION(S): NONE

ANTICIPATED ACTIONS AND FUTURE COMMITMENTS:

City Clerk's Office staff will work with WestPet staff to create a transfer process and timeline for implementation.

For more information on this and other agenda items, please call the City Clerk's Office at 515-283-4209 or visit the Clerk's Office on the first floor of City Hall, 400 Robert D. Ray Drive. Council agendas are available to the public at the City Clerk's Office on Thursday afternoon preceding Monday's Council meeting. Citizens can also request to receive meeting notices and agendas by email by calling the Clerk's Office or sending their request via email to cityclerk@dmgov.org.