

 <p style="text-align: center;">Council Communication Office of the City Manager</p>	Date:	April 8, 2013
	Agenda Item No.	32A
	Roll Call No.	<u>13-0568</u>
	Communication No.	<u>Council Communication: 13-175</u>
	Submitted by:	Patrick J. Kozitza, Interim Public Works Director

AGENDA HEADING:

Award of bid for tree purchase and planting to the sole qualified bidder, Kaldenberg’s PBS Landscaping.

SYNOPSIS:

The Municipal Arborist wrote specifications for a bid package to be awarded for the supply and planting of 500 street trees in city right of way. The Procurement Agent solicited bids for Tree Plantings under Bid No. V13-071. Ten bid packages were sent. Eight contractors did not respond. One contractor responded that they were unable to perform the work in the allotted time. One contractor, Kaldenberg’s PBS Landscaping, submitted a bid. New this planting season is a requirement that the contractor perform the site analysis. Site analysis entails a site visit, measurement taking, species selection and marking planting locations. This extra labor requirement was built in to individual tree prices. The sole bid by Kaldenberg’s PBS Landscaping, of \$125,000, averages to \$250 per tree for 500 trees. It is recommended that the sole bidder, Kaldenberg’s PBS Landscaping be awarded the bid at a total cost of \$125,000 to supply and plant 500 trees.

FISCAL IMPACT:

Amount: \$125,000.00

Funding Source: \$125,000 from 2011-2012 CIP, Page Miscellaneous-6, City-Tree Replacement Fund (CTRF), MSC007, GO Bonds and Sanitary and Storm Water Utility Funds

ADDITIONAL INFORMATION:

Council action on September 14, 2009, by Roll Call No. 09-1681, established a CTRF in the Capital Improvement Program to provide effective and efficient mitigation for trees that must be removed by Public Improvements and Utilities. The fund is generated by the transfer of funding from various sources that fund the construction of the improvements that impact the trees. The fund has a current balance of \$238,341.

The present project will have direct oversight from the Municipal Arborist and Public Works Forestry staff. Key elements of the program include ensuring high quality of purchased trees, proper planting depth, and timely completion of Spring planting. All three of these elements will receive emphasis through pre-commencement meetings and regular work site visits. Prior to the Spring 2012 first-time

deployment of CTRF funds, Forestry staff or their contractors planted approximately 300 trees per year. With the support of the new CTRF, the City is now able to plant 1000+ trees annually. In calendar year 2012, over 1600 street trees were planted. The goal for calendar year 2013 is to plant 500 trees in the Spring and another 700 trees in the Fall. The ability to contract the planting of trees allows existing Forestry personnel extra time to redirect and maximize efforts in tree maintenance activities.

PREVIOUS COUNCIL ACTION(S):

Date: September 14, 2009

Roll Call Number: [09-1681](#)

Action: [Resolution](#) adopting Tree Preservation [Principles](#) for City Property, Public Improvement Projects and Utilities. ([Council Communication No. 09-663](#)) Moved by Meyer to adopt. Motion Carried 5-2. Nays: Cownie and Vlassis.

BOARD/COMMISSION ACTION(S): NONE

ANTICIPATED ACTIONS AND FUTURE COMMITMENTS: NONE

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