

 <p style="text-align: center;">Council Communication Office of the City Manager</p>	Date:	April 22, 2013
	Agenda Item No.	25
	Roll Call No.	<u>13-0648</u>
	Communication No.	<u>13-204</u>
	Submitted by:	Larry Hulse, Assistant City Manager

AGENDA HEADING:

Submitting travel and training requests for Mikel Johnson, Rodell Nydam, Rudy Simms, Jeremy Walburn, and Lucas Wilson.

SYNOPSIS:

Recommend approval for travel and training requests listed below.

FISCAL IMPACT:

Amount: \$1,968 (Johnson); \$4,000.95 (Nydam); \$1,968 (Simms); \$3,950.95 (Walburn); \$3,950.95 (Wilson)

Funding Source:

- GE001 HRI010000 – Human Rights Services (Johnson)
- SP751 POL985306 – Homeland Security EOD Grant (Nydam)
- GE001 HRI010000 – Human Rights Services (Simms)
- SP751 POL985306 – Homeland Security EOD Grant (Walburn)
- SP751 POL985306 – Homeland Security EOD Grant (Wilson)

ADDITIONAL INFORMATION:

Mikel Johnson, (R-0), Human Rights Specialist, to Washington, DC, from May 11 – May 17, 2013, (\$1,968) to attend an advanced course sponsored by HUD for Fair Housing Leaders that completed the five (5) week Fair Housing Assistance Program Investigator course. The course will provide updated knowledge of fair housing practices and procedures for leaders in Fair Housing Equal Opportunity.

Rodell Nydam, (NR-0), Sergeant – Bomb Technician, to College Station, TX, from March 3 – March 16, 2013, (\$4,000.95) to attend a course sponsored by the Texas Engineering Extension Service that offered hands-on training in safe detection, identification, and disposal requirements of unexploded ordinances. Completion of course will allow maintenance of Federal Homeland Security requirements to remain a Level II Bomb Team. The Council is being asked to approve the travel of three Des Moines police officers who traveled in March, as part of a larger group of non-City employees. The travel was paid for with funds from the Homeland Security EOD grant, which Des Moines oversees. The Police Department believed that as part of this larger group, the three employees would not need to be approved by the Council.

Rudy Simms, (R-0), Human Rights Director, to Washington, DC, from May 11 – May 17, 2013, (\$1,968) to attend an advanced course sponsored by HUD for Fair Housing Leaders that completed the

five-week Fair Housing Assistance Program Investigator course. The course will provide updated knowledge of fair housing practices and procedures for leaders in Fair Housing Equal Opportunity.

Jermey Walburn, (R-0), Senior Police Officer, to College Station, TX, from March 3 – March 16, 2013, (\$3,950.95) to attend a course sponsored by the Texas Engineering Extension Service that offers hands-on training in safe detection, identification, and disposal requirements of unexploded ordinances. Completion of course will allow maintenance of Federal Homeland Security requirements to remain a Level II Bomb Team. The Council is being asked to approve the travel of three Des Moines police officers who traveled in March, as part of a larger group of non-City employees. The travel was paid for with funds from the Homeland Security EOD grant, which Des Moines oversees. The Police Department believed that as part of this larger group, the three employees would not need to be approved by the Council.

Lucas Wilson, (NR-0), Senior Police Officer, to College Station, TX, from March 3 – March 16, 2013, (\$3,950.95) to attend a course sponsored by the Texas Engineering Extension Service that offers hands-on training in safe detection, identification, and disposal requirements of unexploded ordinances. Completion of course will allow maintenance of Federal Homeland Security requirements to remain a Level II Bomb Team. The Council is being asked to approve the travel of three Des Moines police officers who traveled in March, as part of a larger group of non-City employees. The travel was paid for with funds from the Homeland Security EOD grant, which Des Moines oversees. The Police Department believed that as part of this larger group, the three employees would not need to be approved by the Council.

The amended budget for travel and training in Fiscal Year (FY) 2013 is \$597,435. The amount expended for travel and training in FY 2013, as of April 15, 2013, is \$249,920.

PREVIOUS COUNCIL ACTION(S):

Date: January 20, 1992

Roll Call Number: 92-214

Action: The City Council approved a revision to the policy for travel authorization requests. Such revision requires trips that exceed three days and \$1,250 be approved by the Council. The number in parentheses indicates the total number of trips previously authorized for that individual for the current budget year.

BOARD/COMMISSION ACTION(S): NONE

ANTICIPATED ACTIONS AND FUTURE COMMITMENTS: NONE

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