

 <p style="text-align: center;">Council Communication Office of the City Manager</p>	Date: May 6, 2013
	Agenda Item No. 8 Roll Call No. [_____] Communication No. <u>13-230</u> Submitted by: Jeb E. Brewer, P.E., City Engineer

AGENDA HEADING:

Approving Professional Services Agreement with Terracon Consultants, Inc. for materials testing and special inspection services for the Municipal Services Center Phase 1, not to exceed \$60,000.

SYNOPSIS:

Recommend approval of the Professional Services Agreement with Terracon Consultants, Inc., Jeffery Magner, Principal, 600 S.W. 7th Street, Suite M, Des Moines, Iowa, 50309, for a total cost not to exceed \$60,000 based on hourly rates to provide materials testing and special inspection services for the Municipal Services Center Phase 1.

FISCAL IMPACT:

Amount: \$60,000

Funding Source: 2013-14 CIP, Page Building-10, Municipal Service Center, BLD124, TIF Bonds

ADDITIONAL INFORMATION:

On April 8, 2013, by Roll Call No. 13-0609, City Council approved plans, specifications, form of contract documents, Engineer’s estimate and designated lowest responsible bidder as Neumann Brothers, Inc., in the amount of \$15,005,900 for the Municipal Services Center Phase 1. Materials testing by the owner is required in the technical specifications. Special inspections and testing are required by building code and are necessary to ensure proper construction of the project.

A Request for Proposals (RFP) for these testing services was sent to six (6) consultants, advertised in the newspaper, and posted on the City’s web site. Four (4) proposals were received in response to the RFP. A selection committee rated the proposals and selected Terracon Consultants based on their qualifications, technical approach to this project, and past experience with the soils on the site.

PREVIOUS COUNCIL ACTION(S):

Date: April 8, 2013

Roll Call Number: [13-0609](#)

Action: [On](#) Municipal Services Center Phase 1: Resolution approving plans, specifications, form of contract documents, Engineer's estimate and designating lowest responsible bidder as Neumann Brothers Inc., (Marshall G. Linn, President), \$15,005,900. ([Council Communication No. 13-182](#)) Moved by Meyer to adopt. Motion Carried 7-0.

BOARD/COMMISSION ACTION(S): NONE

ANTICIPATED ACTIONS AND FUTURE COMMITMENTS:

Normal Council actions on consultant service.

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