

 <p style="text-align: center;">Council Communication Office of the City Manager</p>	Date: June 10, 2013
	Agenda Item No. 26 Roll Call No. <u>13-902</u> Communication No. <u>13-298</u> Submitted by: Larry Hulse, Assistant City Manager

AGENDA HEADING:

Submitting travel and training requests for T.M. Franklin Cownie, Erin Olson-Douglas, and Rodrigo Santizo.

SYNOPSIS:

Recommend approval for travel and training requests listed below.

FISCAL IMPACT:

Amount: \$2,297.24 (Cownie); \$0 (Cownie); \$2,339 (Olson-Douglas); \$1,716.38 (Santizo)

Funding Source:

- MC180180 – General – Mayor and Council (Cownie)
- MC180180 – General – Mayor and Council (Cownie)
- CM022000 – General – Economic Development (Olson-Douglas)
- PD220353 – General – School Resource Officer Program (Santizo)

ADDITIONAL INFORMATION:

T.M. Franklin Cownie, (R-10), Mayor, to Las Vegas, NV, from June 21 – June 24, 2013 (\$2,297.24) to attend the 81st Annual Meeting of the United States Conference of Mayors. The meeting will provide an opportunity to connect with fellow Mayors, elected officials, and business leaders while learning about best practices from other communities. As was reported to the Council on May 17, 2013, the total Fiscal Year 2013 Mayor and Council travel budget is \$13,800. Total estimated expenditures, including the Mayor’s trip on June 21-24, 2013, are \$17,581. The Finance Department will appropriate funding from other department travel and training budgets.

T.M. Franklin Cownie, (R-10), Mayor, to Washington, DC, on June 17, 2013 (\$0) to attend the launching of the Resilient Communities Campaign sponsored by the International Council for Local Environmental Initiatives. As an ICLEI Board Member and champion of the campaign, ICLEI requests that Mayor Cownie join the event and speak at the National Press Club before an audience of federal decision makers. ICLEI is reimbursing the cost of the trip.

Erin Olson-Douglas, (R-0), Economic Development Coordinator, to Denver, CO, from June 19 – June 23, 2013 (\$2,339) to attend a conference sponsored by the American Institute of Architects. The conference will provide training sessions and tours, offer opportunities to observe and learn about examples of urban retail, transit and associated development/redevelopment, urban infill and mixed use residential districts, and public art.

Rodrigo Santizo, (NR-0), Senior Police Officer – School Resource Officer, to St. Paul, MN, from July 28 – August 2, 2013 (\$1,716.38) to attend National Association of School Resources Officers basic training for School Resource Officers. The training will allow for certification as a School Resource Officer.

The amended budget for travel and training in Fiscal Year (FY) 2013 is \$597,435. The amount expended for travel and training in FY 2013, as of May 31, 2013, is \$318,052.

PREVIOUS COUNCIL ACTION(S):

Date: January 20, 1992

Roll Call Number: 92-214

Action: The City Council approved a revision to the policy for travel authorization requests. Such revision requires trips that exceed three (3) days and \$1,250 be approved by the Council. The number in parentheses indicates the total number of trips previously authorized for that individual for the current budget year.

BOARD/COMMISSION ACTION(S): NONE

ANTICIPATED ACTIONS AND FUTURE COMMITMENTS: NONE

For more information on this and other agenda items, please call the City Clerk's Office at 515-283-4209 or visit the Clerk's Office on the first floor of City Hall, 400 Robert D. Ray Drive. Council agendas are available to the public at the City Clerk's Office on Thursday afternoon preceding Monday's Council meeting. Citizens can also request to receive meeting notices and agendas by email by calling the Clerk's Office or sending their request via email to cityclerk@dmgov.org.