

 <p style="text-align: center;">Council Communication Office of the City Manager</p>	Date: June 24, 2013
	Agenda Item No. 37B Roll Call No. [] Communication No. <u>13-331</u> Submitted by: Benjamin R. Page, Park and Recreation Director

AGENDA HEADING:

Approve City Purchasing Division’s issuance of blanket purchase order to Graybar Electric for miscellaneous electrical parts and supplies to be purchased during Fiscal Year (FY) 2014.

SYNOPSIS:

Approval for City’s Purchasing Agent to issue a blanket purchase order for miscellaneous, as-needed electrical parts and supplies to Graybar Electric, 600 East 4th Street, Des Moines, Iowa 50309, during FY2014 per U.S. Communities Contract.

FISCAL IMPACT:

Amount: \$50,000

Funding Source: Various Parks and Recreation Department budgets.

ADDITIONAL INFORMATION:

This request is to authorize the Finance Department’s Procurement Division to issue a FY2014 blanket purchase order to Graybar Electric for provision of a variety of electrical supplies, repair parts, small tools, and other materials as needed by the Park and Recreation Department in its City park properties and buildings maintenance programs, bridges, decorative street lighting, and ADA improvements as well as for continuity of critical services such as the 911 and Information Technology communication systems and the fiber optic network. Although the amount and nature of material and supply needs varies each year, based on historical need, it is anticipated that the maximum expense necessary for FY2014 will be \$50,000.

Graybar Electric has received the competitive bid for purchase of supplies of this nature through the U.S. Communities Contract, thereby also authorizing the City to use this supplier during FY2014.

PREVIOUS COUNCIL ACTION(S):

Date: July 9, 2012

Roll Call Number: [12-1100](#)

Action: [Graybar](#) Electric, to furnish miscellaneous electrical parts and supplies to the City, estimated annual cost of \$50,000. Moved by Hensley to adopt. Motion Carried 7-0.

BOARD/COMMISSION ACTION(S): NONE

ANTICIPATED ACTIONS AND FUTURE COMMITMENTS: NONE

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