

 <p style="text-align: center;">Council Communication Office of the City Manager</p>	Date:	July 15, 2013
	Agenda Item No.	30
	Roll Call No.	<u>13-1104</u>
	Communication No.	<u>13-375</u>
	Submitted by:	Larry Hulse, Assistant City Manager

AGENDA HEADING:

Submitting travel and training requests for T.M. Franklin Cownie, Jeff May, and John TeKippe.

SYNOPSIS:

Recommend approval for travel and training requests listed below.

FISCAL IMPACT:

Amount: \$1,065.12 (Cownie); \$2,544 (May); \$2,050 (TeKippe)

Funding Source:

- MC180180 – General – Mayor and Council (Cownie)
- PW247410 – Sewer Enterprise - Sewer Maintenance Clearing (May)
- FD001000 – General - Fire Administration (TeKippe)

ADDITIONAL INFORMATION:

T.M. Franklin Cownie, (R-0), Mayor, to Oak Park, IL, from August 14 – August 17, 2013 (\$1,065.12) to attend the 2013 Mayors Innovation Project Summer meeting. The meeting will allow for peer-to-peer exchange with other mayors on common problems and solutions, while also providing sound strategy and effective tools to address the City’s issues in an innovative and inclusive way.

Jeff May, (R-0), Sewer Administrator/Assistant Public Works Director, to Chicago, IL, from August 25 – August 28, 2013 (\$2,544) to attend the 2013 American Public Works Association International Public Works Congress and Exposition. The meeting will provide more than 125 technical and professional development sessions, access to exhibitors that will showcase the latest products, services and technologies specific to public works, and opportunities to network with peers.

John TeKippe (R-0), Fire Chief, to Chicago, IL, from August 13 – August 17, 2013 (\$2,050) to attend the International Association of Fire Chiefs 2013 Annual Conference and Expo. The conference will provide educational programs including resource deployment planning, community risk analysis, methods of determining appropriate levels of service, and effective management of personnel.

The amended budget for travel and training in Fiscal Year (FY) 2014 is \$589,478. The amount expended for travel and training in FY 2014, as of July 8, 2013, is \$0.

PREVIOUS COUNCIL ACTION(S):

Date: January 20, 1992

Roll Call Number: 92-214

Action: The City Council approved a revision to the policy for travel authorization requests. Such revision requires trips that exceed three days and \$1,250 be approved by the Council. The number in parentheses indicates the total number of trips previously authorized for that individual for the current budget year.

BOARD/COMMISSION ACTION(S): NONE

ANTICIPATED ACTIONS AND FUTURE COMMITMENTS: NONE

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