

 <p style="text-align: center;">Council Communication Office of the City Manager</p>	Date: August 12, 2013
	Agenda Item No. 19 Roll Call No. <u>13-1267</u> Communication No. <u>13-421</u> Submitted by: Larry Hulse, Assistant City Manager

AGENDA HEADING:

Submitting travel and training requests for Terry Bennigsdorf, Michele Bischof, Derrick Brent, Don Hansen, and Mike Minnick.

SYNOPSIS:

Recommend approval for travel and training requests listed below.

FISCAL IMPACT:

Amount: \$1,393.84 (Bennigsdorf); \$1,772 (Bischof); \$1,753 (Brent); \$1,760.35 (Hansen); \$1,760.35 (Minnick)

Funding Source:

- CD042047 – Community Development – Electrical Inspection (Bennigsdorf)
- FD102000 – Fire – Technical Services (Bischof)
- FD102000 – Fire – Technical Services (Brent)
- CD042049 – Community Development – Plumbing Inspection (Hansen)
- CD042048 – Community Development – Mechanical Inspection (Minnick)

ADDITIONAL INFORMATION:

Terry Bennigsdorf, (NR-0) Senior Electrical Inspector, to Colorado Springs, CO, from September 14 – September 18, 2013 (\$1,393.84) to attend the Western Section of the International Association of Electrical Inspectors annual meeting. The meeting will provide opportunities to learn the latest techniques for installing and inspecting the new green systems that are coming on line and will review changes in the 2014 National Electrical Code that will soon be adopted.

Michele Bischof, (NR-0), Technical Services Superintendent, to Phoenix, AZ, from September 10 – September 14, 2013 (\$1,772) to attend FIREHOUSE Software Education and Training Seminar. Participants attend FIREHOUSE Software related training classes, discuss their department’s uses of the product and network with fellow colleagues.

Derrick Brent, (NR-0), Mobile Data Specialist, to Phoenix, AZ, from September 10 – September 14, 2013 (\$1,772) to attend FIREHOUSE Software Education and Training Seminar. Participants attend FIREHOUSE Software related training classes, discuss their department’s uses of the product and network with fellow colleagues.

Don Hansen, (R-0), Senior Plumbing Inspector, to Kansas City, MO, from September 29 – October 4, 2013 (\$1,760.35) to attend the International Association of Plumbing and Mechanical Officials annual education and business conference. The conference will give firsthand knowledge of the development process of the plumbing code changes, with discussions that describe the need for the change. It will also provide information to assist the adoption process for the 2012 Uniform Plumbing Code with the State of Iowa.

Mike Minnick, (NR-0), Senior Mechanical Inspector, to Kansas City, MO from September 29 – October 4, 2013 (\$1,760.35) to attend the International Association of Plumbing and Mechanical Officials annual education and business conference. The conference will cover a wide range of topics that will allow for expanded knowledge in Mechanical Code enforcement. The conference will also offer the opportunity to address issues with other Mechanical Code officials throughout the country and gain others perspective on code changes.

The amended budget for travel and training in Fiscal Year (FY) 2014 is \$589,478. The amount expended for travel and training in FY 2014, as of August 6, 2013, is \$34,947.

PREVIOUS COUNCIL ACTION(S):

Date: January 20, 1992

Roll Call Number: 92-214

Action: The City Council approved a revision to the policy for travel authorization requests. Such revision requires trips that exceed three days and \$1,250 be approved by the Council. The number in parentheses indicates the total number of trips previously authorized for that individual for the current budget year.

BOARD/COMMISSION ACTION(S): NONE

ANTICIPATED ACTIONS AND FUTURE COMMITMENTS: NONE

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