

 <p style="text-align: center;">Council Communication Office of the City Manager</p>	Date:	September 9, 2013
	Agenda Item No.	23
	Roll Call No.	<u>13-1397</u>
	Communication No.	<u>13-468</u>
	Submitted by:	Larry Hulse, Assistant City Manager

AGENDA HEADING:

Submitting travel and training requests for Alex Andersen, James Entrekin, Amanda Hamm, Douglas Romig, and Matthew Towers.

SYNOPSIS:

Recommend approval for travel and training requests listed below.

FISCAL IMPACT:

Amount: \$5,634.40 (Andersen); \$6,134.40 (Entrekin); \$1,678.60 (Hamm); \$1,779 (Romig); \$1,349 (Towers).

Funding Source:

- PD221367 – Police – Bomb Team (Andersen)
- PD221367 – Police – Bomb Team (Entrekin)
- CM001000 – City Manager – Administration (Hamm)
- HS001000 – Housing Services – Administration (Romig)
- PD225000 – Police – Federally Seized Funds (Towers)

ADDITIONAL INFORMATION:

Alex Andersen, (N-0) Senior Police Officer, to Huntsville, AL, from October 5 – November 16, 2013 (\$5,634.40) to obtain basic Federal Bureau of Investigation (FBI) hazardous devices technician certification by attending a six week course. Graduates are prepared for entry-level explosive ordnance disposal (EOD) operations related to the detection, diagnosis, and disposal of improvised hazardous devices, evidence collection, post-blast reconstruction and chemical, biological, radiological, nuclear, and explosive (CBRNE) related operations.

James Entrekin, (N-0) Senior Police Officer, to Huntsville, AL, from October 5 – November 16, 2013 (\$6,134.40) to obtain basic FBI hazardous devices technician certification by attending a six week course. Graduates are prepared for entry-level EOD operations related to the detection, diagnosis, and disposal of improvised hazardous devices, evidence collection, post-blast reconstruction and CBRNE related operations.

Amanda Hamm, (R-0) Management Fellow, to Boston, MA, from September 21 – September 25, 2013 (\$1,678.60) to attend the 2013 International City/County Management Association (ICMA) Conference. The cost of the travel has been reduced due to a \$500 stipend from Iowa City/County Management Association (IaCMA).

Douglas Romig, (R-0) Housing Services Director, to Cleveland, OH, from October 23 – October 26, 2013 (\$1,779) to attend the National Association of Housing and Redevelopment Officials (NAHRO) 2013 National Conference. The conference will provide educational sessions and national networking opportunities looking at best practices within the Public Housing industry.

Matthew Towers, (N-0) Detective-Senior Police Officer, to Albany, NY, from September 21 – September 27, 2013 (\$1,349) to attend a homicide investigation seminar sponsored by the New York State Police. The seminar will include updated research into homicide investigations, evidence techniques, and interview methods.

The amended budget for travel and training in Fiscal Year (FY) 2014 is \$589,478. The amount expended for travel and training in FY 2014, as of September 2, 2013, is \$65,164.

PREVIOUS COUNCIL ACTION(S):

Date: January 20, 1992

Roll Call Number: 92-214

Action: The City Council approved a revision to the policy for travel authorization requests. Such revision requires trips that exceed three days and \$1,250 be approved by the Council. The number in parentheses indicates the total number of trips previously authorized for that individual for the current budget year.

BOARD/COMMISSION ACTION(S): NONE

ANTICIPATED ACTIONS AND FUTURE COMMITMENTS: NONE

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