

 <p style="text-align: center;"><b>Council Communication</b> Office of the City Manager</p>	<b>Date:</b>	September 23, 2013
	<b>Agenda Item No.</b>	<b>38</b>
	<b>Roll Call No.</b>	<u><b>13-1501</b></u>
	<b>Communication No.</b>	<u><b>13-474</b></u>
	<b>Submitted by:</b>	<b>John F. TeKippe, Fire Chief</b>

**AGENDA HEADING:**

Approving an exemption to the procurement ordinance competitive bidding requirements for good cause and approving a contract with Carpenter Uniform & Promotional Products for services to the City of Des Moines Fire Department.

**SYNOPSIS:**

Approving a contract with Carpenter Uniform & Promotional Products, 5801 Thornton Avenue, Des Moines, Iowa, to provide uniform services to the Fire Department as an exemption under the Procurement Ordinance competitive bidding requirements for good cause shown. The Fire Chief recommends approval of the exemption and signature by the Mayor for an initial three (3) year term. The Fire Chief also recommends approval to authorize the City Manager to execute a renewal addendum of an additional three (3) year term, subject to his determination that such is in the best interest of the City.

**FISCAL IMPACT:**

Amount: \$50,000

Funding Source: FY 2013-2014, Fund Code GE001, Organization FD104113, Account 532250

**ADDITIONAL INFORMATION:**

On April 30, 2007, the Des Moines City Council approved Carpenter Uniform & Promotional Products to provide uniform services for the Des Moines Fire Department. The contract and its renewal options expired on January 8, 2013. The Fire Department wishes to enter into a new contract for authorization to purchase uniform clothing and other associated items from Carpenter Uniform & Promotional Products. The agreement will operate as a blanket purchase order with an annual amount to cover uniform purchases throughout the year for all personnel of the Fire Department.

Both the Police and Fire Departments sought the presence of additional local service providers, but there are no other businesses in the city that can provide the services Carpenter Uniform & Promotional Products tenders. Carpenter Uniform & Promotional Products is a local business that can provide specific needs of the department, such as alterations and immediate sizing resolutions with a short delivery time. The City Procurement Manager determined that a bidding process would place an unnecessary burden and expense on the City when the outcome would be the same.

**PREVIOUS COUNCIL ACTION(S):**

Date: April 23, 2007

Roll Call Number: [07-769](#)

Action: [Exception](#) to procurement ordinance competitive bidding requirements for good cause approving a contract with Carpenter Uniform & Promotional Products for uniform services for the Fire Department, \$65,000. ([Council Communication No. 07-234](#)) Moved Hensley to adopt. Motion Carried 7-0.

**BOARD/COMMISSION ACTION(S): NONE**

**ANTICIPATED ACTIONS AND FUTURE COMMITMENTS:**

Renewal of contract as stipulated.

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