

 <p style="text-align: center;">Council Communication Office of the City Manager</p>	Date: November 4, 2013
	Agenda Item No. 8 Roll Call No. [_____] Communication No. <u>13-531</u> Submitted by: Jeb E. Brewer, P.E. City Engineer

AGENDA HEADING:

Approving Supplemental Agreement No. 1 to the Professional Services Agreement with Terracon Consultants, Inc. for the Municipal Services Center Phase 1, not to exceed \$22,000.

SYNOPSIS:

Recommend approval of Supplemental Agreement No. 1 to the Professional Services Agreement with Terracon Consultants, Inc., Jeffrey Magner, Principal, 600 S.W. 7th Street, Suite M, Des Moines, Iowa, 50309, for a total cost not to exceed \$22,000, based on hourly rates, to provide additional special inspections and material testing for the Municipal Services Center Phase 1.

FISCAL IMPACT:

Amount: \$22,000

Funding Source: 2013-2014 CIP, Page Municipal Building Improvements-10, BL124, Tax Increment Bonds

ADDITIONAL INFORMATION:

On April 8, 2013, by Roll Call No. 13-0610, City Council approved the contract and bond with Neumann Brothers, Inc. in the amount of \$15,005,900 for the Municipal Services Center Phase 1. On May 6, 2013, City Council approved a Professional Services Agreement with Terracon Consultants, Inc. for materials testing and special inspection services for the Municipal Services Center Phase 1. Materials testing by the owner is required in the technical specifications. Special inspections and testing are required by building code and are necessary to ensure proper construction of the project. Terracon Consultants, Inc. was selected based on their qualifications, technical approach to this project, and past experience with the soils on the site. Additional inspections and testing are needed to complete the project.

PREVIOUS COUNCIL ACTION(S):

Date: May 6, 2013

Roll Call Number: [13-0699](#)

Action: [Approving](#) Professional Services Agreement with Terracon Consultants, Inc. for materials testing and special inspection services for the Municipal Services Center Phase 1, not to exceed \$60,000. ([Council Communication No. 13-230](#)) Moved by Mahaffey to adopt. Motion Carried 7-0.

Date: April 8, 2013

Roll Call Number: [13-0609](#)

Action: [On](#) Municipal Service Center - Phase 1: Resolution approving plans, specifications, form of contract documents, engineer's estimate and designating lowest responsible bidder as Neumann Brothers, Inc., (Marshall G. Linn III, President), \$15,005,900. ([Council Communication No. 13-182](#)) Moved by Meyer to adopt. Motion Carried 7-0.

Date: April 8, 2013

Roll Call Number: [13-0610](#)

Action: [Approval](#) of contract and bond, and permission to sublet. Moved by Meyer to adopt. Motion Carried 7-0.

Date: September 12, 2012

Roll Call Number: [12-1468](#)

Action: [On](#) Municipal Service Center Preliminary Site Grading: Resolution approving plans, specifications, form of contract documents, engineer's estimate, receive and file bids, and designating lowest responsible bidder as Corell Contractor, Inc., (Grant S. Corell, President), \$1,183,474.50. ([Council Communication No. 12-481](#)) Moved by Meyer to adopt. Motion Carried 7-0.

Date: September 12, 2012

Roll Call Number: [12-1469](#)

Action: [Approving](#) contract and bond, and permission to sublet. Moved by Meyer to adopt. Motion Carried 7-0.

BOARD/COMMISSION ACTION(S): NONE

ANTICIPATED ACTIONS AND FUTURE COMMITMENTS:

Normal Council actions on consultant service.

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