

 <p style="text-align: center;">Council Communication Office of the City Manager</p>	Date:	November 18, 2013
	Agenda Item No.	42C
	Roll Call No.	<u>13-1824</u>
	Communication No.	<u>13-558</u>
	Submitted by:	Judy A. Bradshaw, Chief of Police

AGENDA HEADING:

The Police Department requests approval to work in collaboration with Wynn O Jones & Associates, Inc. 754 Alderson Street, Schofield, Wisconsin 54476 (Wynn O. Jones II, President) to design and install complete evidence processing areas in the Police station.

SYNOPSIS:

Recommend approval to work in collaboration with Wynn O Jones & Associates to design and install complete evidence processing areas in the Police station. The evidence processing areas in the Police Station have been expanded and will require additional work areas, cabinets, and specialized equipment. The Police Department will be utilizing the available space efficiently and productively. We are requesting that Wynn O. Jones & Associates design and equip the areas allowing for the collection, processing, and temporary storage of evidence.

FISCAL IMPACT:

Amount: \$85,257.00

Funding Source: The 2013 Justice Assistance Grant (JAG) located on the Special Revenue Funds page 225 of the 2014 Recommended Operating Department Detail book.

ADDITIONAL INFORMATION:

The evidence processing areas of the Police Department are presently located in the open garage and the second floor of the Police Station. The present space available is inadequate for the collection, analysis, storage, and processing of evidence. The area formerly designated as holding cells has been repurposed into a productive work area which will be designated for evidence processing. This recently created area will need work spaces that are easily sanitized, well lit, and conducive to the specific needs of the evidence technicians. Additionally, there are special fuming ventilation systems that are necessary to ensure the safety of the technicians as they handle various chemicals in processing of evidence.

The recent availability of space has offered the Police Department the opportunity to construct evidence processing areas that will be space efficient and allow for future needs. Wynn O Jones & Associates has unique experience in equipping areas designated for this purpose and have a representative available within the State of Iowa. Presently, Wynn O Jones & Associates has the State contract 4347-13 for laboratory casework which offers contracted pricing to the City of Des Moines.

PREVIOUS COUNCIL ACTION(S): NONE

BOARD/COMMISSION ACTION(S): NONE

ANTICIPATED ACTIONS AND FUTURE COMMITMENTS: NONE

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