

 <p style="text-align: center;">Council Communication Office of the City Manager</p>	Date:	November 18, 2013
	Agenda Item No.	42D
	Roll Call No.	<u>13-1825</u>
	Communication No.	<u>13-563</u>
	Submitted by:	Matthew A. Anderson, Assistant City Manager

AGENDA HEADING:

Approval to purchase systems furniture workstations and office furniture along with seating, filing cabinets, task lighting, and tables to be installed in the City Manager’s Offices.

SYNOPSIS:

Recommend approval for the purchase of systems furniture workstations and office furniture along with seating, filing cabinets, task lighting, and tables to be installed in the City Manager’s Offices currently being remodeled. The furniture is needed to replace existing non-ergonomic desks and chairs.

FISCAL IMPACT:

Amount: \$103,426.62

Funding Source: 2013-2014, Page Municipal Building Improvements - 8, BL085 - Municipal Building Improvements, being G.O. Bonds Issued

ADDITIONAL INFORMATION:

The remodeling of the City Manager’s office area on first floor of City Hall is currently underway. This area of City Hall has not been updated for at least 40 years and is in need of upgrades to provide an improved office environment. New furnishings will provide better ergonomic features and more efficient use of space.

Sustainable features of the furniture include LED task lighting, components manufactured within 500 miles of Des Moines, Greenguard certified low emitting materials, and the manufacturing plant is zero waste to landfill. The task chairs are certified as Cradle to Cradle Gold by MBDC. The purchase and installation of the furnishings is being purchased from Triplett Companies, 3553 109th Street, Urbandale, Iowa 50322 through the U.S. Communities Agreement.

Municipal Code section 2-726(f) provides for the procurement of goods and/or services from contracts that have been competitively established through the Western States Contracting Alliance and other cooperative contracting consortiums for state government departments, institutions, agencies and political subdivisions, without conforming to the competitive bidding requirements of the Procurement Division.

PREVIOUS COUNCIL ACTION(S): NONE

BOARD/COMMISSION ACTION(S): NONE

ANTICIPATED ACTIONS AND FUTURE COMMITMENTS: NONE

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