

 <p style="text-align: center;">Council Communication Office of the City Manager</p>	Date: January 13, 2014
	Agenda Item No. 42A&B Roll Call No. <u>14-0066-7</u> Communication No. <u>14-003</u> Submitted by: Jeb E. Brewer, P.E., City Engineer

AGENDA HEADING:

Approving purchase orders for \$47,000 to Park-O-Meter (P.O.M.) Inc. and for \$86,500 to IPS Group for parts and repair services.

SYNOPSIS:

Recommend approval of a purchase order for \$47,000 to P.O.M. Inc. P.O.M. Inc. is the manufacturer and sole area-wide distributor for parts and repair services for the non-credit card parking meters currently in use by the City of Des Moines.

Recommend approval of the purchase order for \$86,500 to IPS Group. IPS Group is the sole-source provided for replacement credit card and smartcard enabled parking meter units. The Traffic and Transportation Division is implementing the annual replacement program for existing electronic parking meters. The credit card and smartcard enabled parking meters, including the software, hardware and coin collection system, must match the existing meters, which have been furnished by IPS Group previously.

FISCAL IMPACT:

Amount: \$133,500

Funding Source: 2013-2014 Operating Budget, Page 73, Engineering Department, Traffic and Transportation, Parking Meter Maintenance and Collections, EG062087

ADDITIONAL INFORMATION:

The Traffic and Transportation Division is responsible for the maintenance and repair of approximately 4,000 parking meters in the downtown meter district. The Traffic and Transportation Division is implementing the annual replacement program to upgrade existing electronic parking meters in high use areas to IPS credit card/smartcard enabled meters. When this switch is made, the parts from the meters that were upgraded can be combined with a few new parts from P.O.M. Inc. to upgrade the oldest of meters in downtown. P.O.M. Inc. is the manufacturer and sole area-wide distributor for parts and repair services for a majority of the parking meters currently in use by the City.

Over 20 percent of the existing meters in the downtown meter district are older technology and do not accept SmartCards. Purchasing a few extra parts from P.O.M. Inc. will enable us to upgrade the older meters in our system at a much quicker rate by recycling the “changed out” meters to be used in different locations.

PREVIOUS COUNCIL ACTION(S):

Date: April 22, 2013

Roll Call Number: [13-0656](#)

Action: [IPS](#) Group (Dave King, President) for credit card & smart card enabled single space parking meter units requested by the Engineering Department Traffic & Transportation Division, \$115,800. (Four bids mailed, four bids received) Moved by Hensley to adopt. Motion Carried 7-0.

Date: February 25, 2013

Roll Call Number: [13-0321](#)

Action: [POM](#) Inc. (Seth Ward II, Owner & President) for blanket purchase orders for parking meters, replacement parts and repair services to be purchased during fiscal year 2013 for use by the Traffic & Transportation Division, estimated annual cost \$50,000. ([Council Communication No. 13-082](#)) Moved by Hensley to adopt. Motion Carried 7-0.

BOARD/COMMISSION ACTION(S): NONE

ANTICIPATED ACTIONS AND FUTURE COMMITMENTS: NONE

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