

 <p style="text-align: center;">Council Communication Office of the City Manager</p>	Date: January 13, 2014
	Agenda Item No. 42C Roll Call No. <u>14-0068</u> Communication No. <u>14-013</u> Submitted by: Judy A. Bradshaw, Chief of Police

AGENDA HEADING:

Award and approval to purchase the Liberty Interrogation Room audio/visual recording system from Voice Recording Solutions, Inc, 21262 White Tail Ridge, Anamosa, IA, 52205, Lynda Miller, President in accordance with bid V14-045 as documented by the procurement administrator.

SYNOPSIS:

Recommend the purchase of audio video recording system from Voice Recording Solutions, Inc. for various interview rooms located throughout the Police Department. This equipment will allow the Office of Professional Standards, Detective Bureau, and traffic unit officers to be more efficient and accurate during their investigations. This equipment is vital to the Police Department’s capabilities to investigate criminal activities by providing an audio visual recording of interviews conducted in the various locations. The Federal Supreme Court has strongly recommended that all law enforcement interviews be electronically recorded whenever possible. The equipment and software will replace a dated and inefficient system.

FISCAL IMPACT:

Amount: \$43,624.96

Funding Source: \$20,536.49 from S751, JAG00011, 2011 Justice Assistance Grant and \$23,088.47 from S751, JAG00012, 2012 Justice Assistance Grant, Recommended Budget for Fiscal Year ending June 30, 2014, pg. 225.

ADDITIONAL INFORMATION:

The interview rooms throughout the Police Department presently employ out dated equipment and are in need of equipment and software upgrades. The Liberty Interrogation Room audio/visual recording system, sold by Voice Recording Solutions, Inc., has many capabilities that will be extremely useful to the various users. Some of the most advantageous features include being a software based appliance, simultaneously recording two (2) separate interview rooms at one time, and the ability to playback selected portions of the interview, while continuing to record. All of the new features will greatly improve the interview process for the Office of Professional Standards, detectives, and traffic unit officers. The equipment and software will reduce the time needed for processing interviews by the investigative assistants allowing them the capability to automatically create a CD/DVD record of the interview at the conclusion of the interview.

Specifications for the interview recording system were sent to four (4) qualified vendors by the City procurement administrator and three (3) bids were received. The bids have been reviewed by the Police Department resulting in Voice Recording Solutions being selected as the lowest compliant bidder.

PREVIOUS COUNCIL ACTION(S): NONE

BOARD/COMMISSION ACTION(S): NONE

ANTICIPATED ACTIONS AND FUTURE COMMITMENTS: NONE

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