

 <p style="text-align: center;">Council Communication Office of the City Manager</p>	Date:	February 10, 2014
	Agenda Item No.	22-I
	Roll Call No.	<u>14-0216</u>
	Communication No.	<u>14-060</u>
	Submitted by:	Larry Hulse, Assistant City Manager

AGENDA HEADING:

Submitting travel and training requests for Abby Giampolo, Diane Rauh, Josh Sullivan, and Jennifer Westlake.

SYNOPSIS:

Recommend approval for travel and training requests listed below.

FISCAL IMPACT:

Amount: \$1,252 (Giampolo); \$2,105 (Rauh); \$1,994 (Sullivan); \$1,373.15 (Westlake)

Funding Source:

- PD225000 – Police – Federal Forfeited Funds (Giampolo)
- CC001010 – City Clerk – Administration (Rauh)
- CD042044 – Community Development – Permit and Development Center (Sullivan)
- PD226000 – Police – State Forfeited Funds (Westlake)

ADDITIONAL INFORMATION:

Abby Giampolo, (NR-0) Senior Police Officer, to Denver, CO, from March 9 – March 13, 2014 (\$1,252) to attend a course entitled, “Interviewing and Understanding Sexual Deviant Behavior,” being offered by the Public Agency Training Council Training Center. The course will aid interviewers in the understanding of sexual behavior, understanding the different type of sexual paraphilias and typologies of a sex offender, understanding what sexual deviance is as well as how this deviant behavior begins, and who is at risk of becoming a potential victim. The course will also look at and explore the current research which is being conducted and discuss current treatment programs that work with convicted sex offenders.

Diane Rauh, (R-0) City Clerk, to Milwaukee, WI, from May 18 – May 23, 2014 (\$2,105) to attend the 68th Annual Conference of the International Institute of Municipal Clerks. The conference will provide professional development and networking opportunities which offers the ability to exchange ideas regarding citizen demands, legal changes in procedure, and new information technologies in order to plan and expedite different tasks.

Josh Sullivan, (R-0) Mechanical Inspector, to Denver, CO, from March 2– March 8, 2014 (\$1,994) to obtain training offered by the Colorado Chapter of the International Code Council. The training will consist of advanced mechanical training focused on grease hood and duct systems, whole house

ventilation, residential mechanical inspection, commercial mechanical inspection, and commercial mechanical plan review.

Jennifer Westlake, (R-0) Senior Police Officer, to San Antonio, TX, from May 18 – May 23, 2014 (\$1,373.15) to attend Crisis Intervention Team training sponsored by the San Antonio Police Department. The course will provide police officers with information, education and strategies to better address issues involving persons with mental illness.

The amended budget for travel and training in Fiscal Year (FY) 2014 is \$589,478. The amount expended for travel and training in FY 2014, as of February 5, 2014, is \$188,631.

PREVIOUS COUNCIL ACTION(S):

Date: January 20, 1992

Roll Call Number: 92-214

Action: The City Council approved a revision to the policy for travel authorization requests. Such revision requires trips that exceed three days and \$1,250 be approved by the Council. The number in parentheses indicates the total number of trips previously authorized for that individual for the current budget year.

BOARD/COMMISSION ACTION(S): NONE

ANTICIPATED ACTIONS AND FUTURE COMMITMENTS: NONE

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